

April 13, 2020

The Harpers Ferry City Council met on Monday, April 13, 2020 at 1:00 p.m. The meeting was held at City Hall. Mayor Jerry Valley called the meeting to order and presided over the meeting. Council members in attendance were Daren Kaepfel, Tom Diggins, and Sandy Riha. Tom Boots and Bob Sturch called in remotely for the meeting due to the COVID-19 pandemic and personal health concerns. The public also had access to the call-in number and a link to the online meeting to attend the meeting virtually. Minutes were recorded by Sherie Mathis, City Clerk.

A Public hearing for the Harpers Ferry City Budget Amendment for FY 2019/2020 was held. No one from the public called in to the meeting so no public comments were heard and the hearing was closed.

Public Comments: None

Before approving the Consent Agenda, Mayor Valley amended the Agenda by changing Item # 11 to add Approval of Dorsey & Whitney as Bond Council for the Wastewater Treatment Facility Upgrade Project, Item # 12 changed to Miscellaneous and Item # 13 added as Adjournment.

Motion by Boots, second by Diggins to approve the consent agenda, Minutes of March 9, 2020 meeting, the Treasurer Report ending March 31, 2020, and approval of the payment of claims. Roll Call Vote: Ayes: Riha, Boots, Kaepfel, Sturch, Diggins. Noes: None. Motion was carried.

Claims Paid By Fund			
General	\$12,763.80	Debt Service	\$0
Library	\$1,230.21	Road Use	\$30,558.76
Ballpark Project	\$0	Garbage Utility	\$4,030.89
Sewer Operations	\$6,664.86	Sewer Rev Bond Sink	\$0
Sewer Revenue Surplus	\$0	Local Option	\$0

Date	Num	Name	Memo	Credit
03/10/2020	1833	Baker & Taylor	Books	186.74
03/10/2020	1834	Acentek-Library	Invoice 11518658	96.56
03/10/2020	1835	Harpers Ferry Library - Petty Cash	Petty Cash for stamps	35.28
03/10/2020	1836	Cota, Chris	Library Cleaning	40.00
03/10/2020	1830	Jody Delaney	Paycheck	377.66
03/10/2020	1831	Patricia Meeter	Paycheck	134.60
03/10/2020	1829	Dianne L Nation	Paycheck	148.69
03/10/2020	1837	Waste Management	Garbage Invoice 1450933-2813-9	3,784.30
03/11/2020	EFT	I.P.E.R.S.	Monthly payment	1,208.30
03/11/2020	EFT	United States Treasury	Monthly payment	1,803.26
03/15/2020	EFT	Sewer transfer	Monthly Transfer	3,638.00
03/17/2020	1838	U.S. Postal Service	Postage for RVS billing	124.95
03/23/2020	1843	Ellen Brown	Quick Books training and accounting	697.50

03/23/2020	1844	Leah M. Benzing	Consulting on budget - Jan 20,2020	60.00
03/23/2020	1841	Sheila Diggins	Paycheck	350.99
03/23/2020	1842	Sherie Mathis	Paycheck	1,009.48
03/23/2020	1839	Jason S Sullivan	Paycheck	261.52
03/23/2020	1840	Paul J Deason	Paycheck	1,138.49
03/25/2020	EFT		Returned RVS Check	78.00
03/25/2020	EFT		Returned check fee	5.35
03/27/2020	1845	Daren C Kaeppel	Council Qtrly Pay	92.35
03/27/2020	1846	Robert N Sturch	Council Qtrly Pay	92.35
03/27/2020	1848	Thomas E Diggins	Council Qtrly Pay	115.33
03/27/2020	1849	Tom Boots	Council Qtrly Pay	115.33
03/27/2020	1850	Jerry C Valley	Council Qtrly Pay	966.67
03/27/2020	1847	Sandi A Riha Brown's Sales & Leasing	Council Qtrly Pay Purchase Agreement # 34115	92.35 21,500.00
04/02/2020	EFT	I.P.E.R.S.	03301	1,234.49
04/02/2020	EFT	United States Treasury	42-1076054	1,512.58
04/03/2020	1852	U.S. Postal Service	Annual letter to residents	293.15
04/06/2020	1857	Sheila Diggins	Paycheck	245.86
04/06/2020	1858	Sherie Mathis	Paycheck	1,009.47
04/06/2020	1855	Jason S Sullivan	Paycheck	261.52
04/06/2020	1856	Paul J Deason	Paycheck	748.05
04/06/2020	1853	void	Printed document over blank check in printer	
04/06/2020	1854	void	Printed document over blank check in printer	
04/08/2020	1859	Village Farm & Home	Invoice 063743	93.49
04/08/2020	1861	Davy Engineering Co.	Invoice # 24130	10,004.55
04/13/2020	1862	Waste Management	Garbage Invoice 1452160-2813-7	3,893.99
04/13/2020	1860	Harpers One Stop	Gas on 3/13/20	96.00
04/13/2020	1863	James Garrett, Attorney	Attorney Fees	596.00
04/13/2020	1864	Jerry C Valley	Gas reimbursement for City trucks, mileage to Waukon x 2	74.01
04/13/2020	1865	RC Tire & Trucking	Tube, Service call	176.00
04/13/2020	1866	Decorah Tech, LLC	Invoice 1107	65.00
04/13/2020	1867	U.S. Postal Service	Annual fee for post office box rental	94.00
04/13/2020	1868	Waukon Standard Newspaper	Publication costs - March Minutes	100.32
04/13/2020	1869	Acentek - City Allamakee County	Invoice 11542443	76.06
04/13/2020	1870	Sheriff	April Invoice for services	1,250.00
04/13/2020	1871	Harpers Ferry Rescue Squad	Annual Contribution	1,000.00
04/13/2020	1872	Allamakee-Clayton Electric	Electric Bill - March	2,172.71
04/13/2020	1873	Mohn Surveying	Invoice - 11446, City 911 map	100.00
04/13/2020	1874	Cardmember Services	Account: Ending xxxxxx6293	703.36

04/13/2020	1875	Keystone Laboratories, Inc.	Lab Analysis for Lagoon - Invoice ID01862, Customer 10420	311.20
04/13/2020	1876	Speedee	Delivery charges - Invoices: 3924891, 3946790, 3956037	52.50
04/13/2020	1877	Nick Jones Earthmoving	Invoice 432570 - March drainage/ditch work on Chestnut street	3,055.00
TOTAL				67,373.36

Revenues Received by Fund			
General	\$14,145.10	Debt Service	\$1,461.99
Library	\$ 42.54	Road Use	\$1,392.21
Ballpark Project	\$0	Garbage Utility	\$7,536.35
Sewer Operation	\$8,689.67	Sewer Rev Bond Sink	\$3,638.00
Sewer Rev Surplus	\$170.26	Local Option	\$1,972.86

Fund Totals			
General	\$451,841.05	Debt Service	\$29,044.76
Library	\$46,457.51	Road Use	(-\$34,568.70)
Ballpark Project	0	Garbage Utility	\$57,236.84
Sewer Operation	\$79,943.77	Sewer Rev Bond Sink	\$82,622.62
Sewer Rev Surplus	\$78,571.10	Local Option	\$21,146.83

Invited guest Tim Stockman, from Davy Engineering who is the project engineer overseeing the Wastewater Treatment Facility Upgrade Project spoke today about the Facility Plan that Davy Engineering prepared which has been approved by the Iowa DNR. The upgrades are required to meet future more stringent ammonia levels which our system does not currently meet. He covered the various options for modifications to the current system and also provided Davys' recommendations to go with the SAGR system to ensure compliance for many years to come and lower O&M costs over time. He also reviewed the various loan options and grants available, including the SRF (State Revolving Fund) loan which The City has received approval to cover the Planning and Design Phase Costs. Davy and The City are also working on a USDA Rural Development loan to cover the long term costs of construction which is starting in the spring of 2021. The City and Davy Engineering will be presenting this information in a public hearing setting and public approval will be required to move forward.

Motion by Riha, second by Kaepfel to set the Public Hearing date for the Wastewater Treatment Facility Upgrade Project for May 11, 2020 at 1:00 pm. Roll Call Vote: Ayes: Sturch, Boots, Diggins, Kaepfel, Riha. Noes: None. Motion was carried.

Motion by Diggins, second by Riha to approve \$1000 annual contribution to the Harpers Ferry Rescue Squad. Roll Call Vote: Ayes: Boots, Sturch, Diggins, Kaepfel, Riha. Noes: None. Motion was carried.

Motion by Kaepfel, second by Diggins to approve Resolution 435 City Budget Amendment and Certification Resolution – FY 2020 – Amendment # 1. Roll Call Vote: Ayes: Diggins, Riha, Boots, Sturch, Kaepfel. Noes: None. Motion was carried.

Motion by Sturch, second by Boots to approve Resolution 436 Proposing the Annexation of Territory to the City of Harpers Ferry, Iowa which application for Annexation was made by Patrick W. Cota and Mary C. McGuire-Cota. Roll Call Vote: Ayes: Kaepfel, Diggins, Sturch, Boots, Riha. Noes: None. Motion was carried.

Motion by Riha, second by Boots to approve the use of the baseball field for the summer softball league. Roll Call Vote: Ayes: Diggins, Boots, Riha, Kaepfel, Sturch. Noes: None. Motion was carried.

Motion by Kaepfel, second by Diggins to approve Dorsey & Whitney LLP as Bond Council for the Wastewater Facility Upgrade Project. Roll Call Vote: Ayes: Kaepfel, Riha, Sturch, Diggins, Boots. Noes: None. Motion was carried.

Miscellaneous: Councilman Sturch asked about helping pay for the costs to replace the split rail fence located in the Veteran's Park. He said The Legion would do the work if the City could help pay for the materials. Mayor Valley stated that there is currently no money budgeted for this project. Sturch is to get costs and request funding for next year - FY 2022 budget. Sturch also asked about blacktopping between Barry's Mini Mart and the bank and also behind The Legion. Mayor Valley stated that there are already bids for some of that work in progress. Mayor Valley also asked the Parks Committee to look into the Splash pad Gazebo area. There are rough edges that could cause injury and this needs to be fixed prior to opening the Splash pad this year.

Motion by Boots, second by Sturch to adjourn the meeting of the Harpers Ferry City Council. Roll Call Vote: Ayes: Diggins, Sturch, Kaepfel, Boots, Riha. Noes: None. Motion was carried.

Meeting was adjourned at 1:52 p.m.

Jerry Valley, Mayor

Attest: _____
Sherie Mathis, City Clerk