

November 14, 2022

The Harpers Ferry City Council met on Monday, November 14th at 1:00 p.m. The meeting was held at City Hall. Mayor Jerry Valley presided over the meeting. Council members in attendance were Daren Kaepfel, Tom Diggins, Alan Garin, Kenny Barta and Sandi Riha. Minutes were recorded by Kelli Melcher, City Clerk.

Public Comments: None.

Motion was made by Riha, second by Diggins to approve the Consent Agenda, the October 10, 2022, Minutes, the Treasurer Report ending October 31, 2022, and approval of the payment of claims. Roll Call Vote: Ayes: Garin, Kaepfel, Barta, Diggins, Riha. Noes: None. Motion was carried.

FUNDS	Claims Paid	Revenues Received	Fund Totals
General Fund	\$15,843.55	\$100,912.37	\$580,209.61
Garbage	\$5,420.51	\$65.66	\$91,493.08
Library	\$1,492.40	\$6,291.99	\$49,254.39
Road Use	\$51,400.84	\$2,556.43	\$-42,237.71
Local Options	\$0	\$2,341.88	\$26,694.27
Debt Service	\$0	\$0	\$0
ARPA Funds	\$0	\$0	\$24,228.58
Sewer Operations	\$11,609.33	\$173.88	\$121,905.54
Sewer Rev Bond Sink	\$0	\$6,333.00	\$69,931.00
Sewer Revenue Surplus	\$0	\$375.00	\$32,041.94
Capital Project – Sewer Upgrade	\$95,545.40	\$98,009.15	\$-4,168.28

Claims Paid:

Date	Name	Memo	Credit
10/11/2022	Christine Cota	Paycheck	240.97
10/11/2022	Dianne L Nation	Paycheck	128.00
10/11/2022	Jody Delaney	Paycheck	428.60
10/11/2022	Waukon Standard Newspaper	Ad for craft show - Library	99.00
10/11/2022	Baker & Taylor	Books - Account L5178052 - September 2022	241.26
10/11/2022	Acentek-Library	Phone-Library - Invoice 12305465-September 2022	97.88
10/11/2022	Chris Cota-Vendor	Library Cleaning September 2022	40.00
10/11/2022	Meeter, Earl	Reimbursed by library for can pick up September 2022	120.00
10/14/2022	Jason S Sullivan	Paycheck	370.62
10/14/2022	Kelli L Melcher	Paycheck	1,376.50
10/14/2022	Paul J Deason	Paycheck	1,108.28
10/18/2022	Returned Deposit Item	NOC ACH Fee for April Boots-Kelli's error for incorrect account number.	5.00
10/19/2022	Returned Deposit Item	NOC ACH Fee for Rosemary Cashman - deceased	5.00

10/24/2022	City of Harpers Ferry	Transfer from Sewer Checking to Revenue Bond Sinking Savings	6,333.00
10/24/2022	City of Harpers Ferry	Transfer from Sewer Checking to Revenue Bond Sinking Savings	375.00
10/25/2022	US Post Office	PO Box Key for Shelby	14.00
10/26/2022	Wapasha Construction Co. Inc.	Sewer Project #3655 - Construction Pay App # 14 - July-August 2022 Half Payment	45,504.56
10/28/2022	Thomas E Diggins	Mileage to Waukon City Hall and Allamakee Sheriff's Office and back to Harpers Ferry for Emergen...	46.00
10/31/2022	Jason S Sullivan	Paycheck	370.62
10/31/2022	Kelli L Melcher	Paycheck	1,376.50
10/31/2022	Paul J Deason	Paycheck	1,169.70
10/31/2022	Sheila Diggins	Paycheck	640.02
10/31/2022	Shelby Schwartz	Paycheck	309.82
10/31/2022	Sherie Mathis	Paycheck	286.17
10/31/2022	IPERS	03301	2,291.11
10/31/2022	United States Treasury	42-1076054	3,085.70
10/31/2022	Iowa Department of Revenue and Finance	69-0424458-001	446.70
10/31/2022	Peoples State Bank	Service Charge	24.98
11/02/2022	SECRETARY OF STATE	Notary stamp for Shelby Schwartz	30.00
11/04/2022	Allamakee County Recorder	Filing Fees - Downing Rentals LLC Vacating Property	72.00
11/08/2022	People's State Bank	Reorder checks	40.66
11/14/2022	Cardmember Services	Acct # Ending 6293 - October payment -cell phone, office supplies	439.67
11/14/2022	Speedee	Shipping - sewer samples- INV 676063, 678981, 684826	103.46
11/14/2022	Mulgrew Oil Co	Invoice No 1209284	678.27
11/14/2022	Howard Jones	Cut down and clean up trees in city- Hastings, 3rd St, Pelton Ave, Greeley St	3,000.00
11/14/2022	Decorah Tech, LLC	INV 7229- Server monthly cleanup, tune up and patching	146.25
11/14/2022	Swartz Law Firm, PLLC	Inv 1165 - Cota Subdivision Application for Vol. Annexation, Downing Rentals Notice of Proposed ...	613.00
11/14/2022	Mracek Plumbing, Heating & Electric, LLC	INV 73655-Replace Thermostat in Gym	258.59
11/14/2022	Waste Management	November Garbage Service INV 1473920-2813-9	4,993.01
11/14/2022	Waukon Standard Newspaper	INV 103704, 104732, 106200, 106202-Special Minutes, RFP. 10/10 Minutes Ordinance No. 332	198.51
11/14/2022	Microbac Laboratories, Inc	Lab Analysis - Sewer Testing - INV: WL2202940, NT2213624	295.50

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11/14/2022	Skyline Salt Solutions	INV 997- Salt for streets - Winter season 2022-2023	2,360.15
11/14/2022	LnM Truck and Trailer Repair, LLC	Invoice 5446	995.26
11/14/2022	Acentek - City	Telephone-City Hall INV #12333769 for October 2022	61.99
11/14/2022	Carquest - Waukon	Hydraulic lube, Oil, Fuel for city truck-INV 322369, 322410, 322431	327.80
11/14/2022	Bruening Rock Products, Inc	Rock-INV 266544	400.41
11/14/2022	Allamakee County Sheriff	OCTOBER2022B - Contract law enforcement	2,500.00
11/14/2022	Iowa One Call	INV 245654-monthly locate fee	21.60
11/14/2022	Iowa Rural Water Association	IRWA Dues Membership - Jan 1, 2023-Dec 31, 2023	225.00
11/14/2022	Allamakee-Clayton Electric	Acct#6700353500- Electrical bill for October 2022	2,306.32
11/14/2022	Portside One Stop	Inv #11096 - Gas for City Truck	369.20
11/04/2022	A & J Petersburg Agency	New Ins policy - Liability, Work Comp, Umbrella, Crime/Fidelity, Property, Bus Auto, Inland Marine, Linebacker	14,384.00
			101,355.64

Corey Snitker, Emergency Management Coordinator for Allamakee County and Michelle Barnes, Regional Planner from Upper Explorerland discussed Hazard Mitigation and is updating these plans for the County.

Bob Ryan spoke for the Harpers Ferry Boosters Club regarding the electronic sign.

Motion was made by Kaepfel, second by Garin to table the request for a mobile home court extension for Makin Waves Court until the council is presented with more information regarding the sewer plan. Roll Call Vote: Ayes: Barta, Diggins, Kaepfel, Riha, Garin. Noes: None. Motion was carried.

Motion by Diggins, second by Riha to approve the renewal of Portside One Stop's LE0003817, Class E Liquor License, Class B Native Wine Permit, Class C Beer Permit, and Living Quarters. Roll Call Vote: Ayes: Riha, Diggins, Garin, Kaepfel, Barta. Noes: None. Motion carried.

Upon motion by Garin, second by Barta, the following Resolution was approved:

Resolution 484- Proposing Annexation of Territory to the City of Harpers Ferry, Iowa
Roll Call Votes: Ayes: Garin, Riha, Barta, Diggins, Kaepfel. Noes: None. Motion was carried

Motion by Diggins, second by Kaepfel to approve the Annual Finance Report for FY 2021/2022. The city clerk explained the ending balances were in alignment with city fund balances. Roll Call Vote: Ayes: Barta, Diggins, Kaepfel, Garin, Riha. Noes: None. Motion carried.

Upon motion by Barta, second by Diggins, the following Resolution was approved:

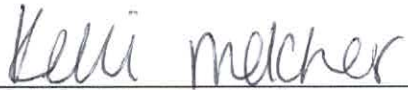
Resolution 485 – City Street Finance Report for FY 2021/2022.
Roll Call Votes: Ayes: Diggins, Barta, Riha, Kaepfel, Garin. Noes: None. Motion was carried.

Motion was made by Riha, second by Garin to approve the insurance quote from A.J. Petersburg Insurance Company utilizing Employers Mutual for \$14,384.00 annually. Roll Call Vote: Ayes: Kaepfel, Riha, Barta, Garin, Diggins. Noes: None. Motion was carried.

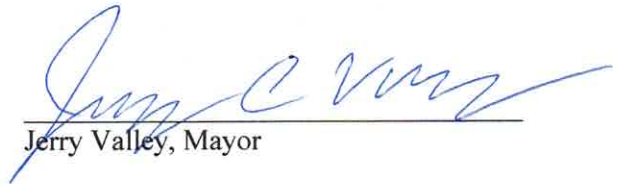
Miscellaneous: None.

Motion by Barta, second by Riha to adjourn the meeting. Roll Call Vote: Ayes: Barta, Garin, Diggins, Riha, Kaepfel. Noes: None. Motion was carried.

Meeting was adjourned at 2:27 p.m.



Kelli Melcher, City Clerk



Jerry Valley, Mayor