

February 13, 2023

The Harpers Ferry City Council met on Monday, February 13th at 1:00 p.m. The meeting was held at City Hall. Mayor Jerry Valley presided over the meeting. Council members in attendance were Daren Kaepfel, Alan Garin, Kenny Barta, Tom Diggins, and Sandi Riha. Minutes were recorded by Kelli Melcher, City Clerk.

A public hearing was held for the proposed maximum property tax levy requested for Fiscal Year 2023/2024. The clerk reported that no public comments were received ahead of the meeting. No public comments were heard during the meeting and the public hearing was closed at 1:01pm.

Public Comments: None

Motion made by Barta, second by Diggins to approve the Consent Agenda, the January 9, 2023, Council Meeting Minutes, the Treasurer Report ending January 31, 2023, and approval of the payment of claims. This also included the WWTP draw request # 19. Roll Call Vote: Ayes: Garin, Barta, Riha, Kaepfel, Diggins. Noes: None. Motion was carried.

FUNDS	Claims Paid	Revenues Received	Fund Totals
General Fund	\$13,285.63	\$3,964.87	\$504,205.79
Garbage	\$5,275.38	\$83.84	\$87,8875.04
Library	\$1,312.42	\$173.17	\$50,440.28
Road Use	\$2,476.97	\$2,198.18	\$9,676.81
Local Options	\$0	\$2,789.96	\$11,096.24
Debt Service	\$0	\$0	\$0
ARPA Funds	\$0	\$0	\$24,228.58
Sewer Operations	\$11,363.19	\$180.68	\$126,600.41
Sewer Rev Bond Sink	\$0	\$6,333.00	\$88,930.00
Sewer Revenue Surplus	\$0	\$375.00	\$33,248.40
Capital Project – Sewer Upgrade	\$677.97	\$0	\$44,826.59

**Claims Paid:**

Date	Name	Memo	Credit
01/10/2023	Christine Cota	Paycheck	150.60
01/10/2023	Jody Delaney	Paycheck	428.30
01/10/2023	Dianne L Nation	Paycheck	102.40
01/10/2023	Acentek-Library	Phone-Library - Invoice 12394311- December 2022	97.82
01/10/2023	Baker & Taylor	Books - Account L5178052 - December 2022	264.88
01/10/2023	Chris Cota-Vendor	Library Cleaning December 2022	40.00
01/10/2023	US Post Office	Postage Stamps-300	180.00
01/10/2023	Iowa Department of Revenue and Finance	Sales Tax for last half of year July-Jan	126.72
01/20/2023	Jason S Sullivan	Paycheck	370.62
01/20/2023	Kelli L Melcher	Paycheck	1,376.50
01/20/2023	Paul J Deason	Paycheck	1,169.70
01/20/2023	Sheila Diggins	Paycheck	380.82
01/20/2023	Shelby Schwartz	Paycheck	342.68

01/23/2023	City of Harpers Ferry	Transfer from Sewer Checking to Revenue Bond Sinking Savings	6,333.00
01/23/2023	City of Harpers Ferry	Transfer from Sewer Checking to Revenue Bond Sinking Savings	375.00
01/24/2023	Ellen Brown	Invoice 2022-001; QB accounting assistance	300.00
01/31/2023	United States Treasury	42-1076054	2,216.94
01/31/2023	IPERS	03301	1,653.14
01/31/2023	Iowa Department of Revenue and Finance	69-0424458-001	311.00
01/31/2023		Service Charge	24.86
02/06/2023	Jason S Sullivan	Paycheck	370.62
02/06/2023	Kelli L Melcher	Paycheck	1,376.50
02/06/2023	Paul J Deason	Paycheck	1,287.56
02/13/2023	Waste Management	February Garbage Service INV	4,814.83
02/13/2023	Barry's Mini Mart	Fuel for city truck-INV 899267	107.01
02/13/2023	Decorah Tech, LLC	INV 7540- server monthly cleanup, tuneup, and patching, website hosting 2 years	420.53
02/13/2023	Allamakee County Sheriff	JAN2023B Contract law enforcement	2,500.00
02/13/2023	Microbac Laboratories, Inc	Lab Analysis/Sewer Testing-INV WL2300137, WL2300138, NT2300683, NT2301596	388.50
02/13/2023	Consolidated Energy Company	INV 2075980 - 471.90gal City Hall, INV 2080433 - 156.50gal City Shop	1,093.42
02/13/2023	Acentek - City	Telephone-City Hall INV 12413802 for February 2023	55.96
02/13/2023	Carquest - Waukon	Oil and oil filter for city truck-INV 5583-327625	57.02
02/13/2023	A & J Petersburg Agency	INV 672479 and 672478 Policy change- increase wastewater treatment building to \$800,00 and Add G...	2,336.00
02/13/2023	Waukon Standard Newspaper	INV WS124130 1/9/23 meeting minutes	76.63
02/13/2023	Portside One Stop (1411)	Invoice 14096 - gas for city truck	156.00
02/13/2023	Allamakee-Clayton Electric	Acct#6700353500- Electrical bill for January 2023	2,345.42
02/13/2023	Cardmember Services	Acct # Ending 6293 - January payment -cell phone, office supplies, janitorial supplies, two ph m...	3,699.56
02/13/2023	Cunningham Hardware	Invoice 2302-170976 Large 3" flush valve kit	27.49
02/13/2023	Speedee	Shipping - sewer samples	110.60
			<b>37,468.63</b>

Motion by Kaepfel, second by Garin to leave Lot 5 of Phase 3 in the DeCoteau Subdivision, with the understanding that it is not to be built on until the sewer complies with city code. Roll Call Vote: Ayes: Barta, Riha, Garin, Diggins, Kaepfel. Noes: None. Motion was carried.

Upon motion by Diggins, second by Garin the following Resolution was approved:

Resolution 488– A Resolution Approving the Maximum Property Tax Dollars Requested for Fiscal Year July 1, 2023 – June 30, 2024

Roll Call Vote: Ayes: Diggins, Garin, Riha, Kaepfel, Barta. Noes: None. Motion was carried.

Motion by Riha, second by Barta to approve the date of Thursday, February 16, 2023 at 1:00 pm for a FY 23/24 Budget Workshop. Roll Call Vote: Ayes: Kaepfel, Riha, Diggins, Barta, Garin. Noes: None. Motion was carried.

Motion by Diggins, second by Garin to set the date of Monday, March 13, 2023, 1:00 pm at City Hall (during the regular scheduled city council meeting) for the FY 2023/2024 Budget Public Hearing. Roll Call Vote: Ayes: Riha, Garin, Barta, Diggins, Kaepfel. Noes: None. Motion carried.

Motion by Kaepfel, second by Barta to approve the purchase of a new zero-turn lawn mower for the trade in cost of \$800.00 and the purchase of a new X750 with a 60" deck for \$5,950. Roll Call Vote: Ayes: Garin, Kaepfel, Barta, Diggins, Riha. Noes: None. Motion was carried.

Upon motion by Diggins, second by Garin the following Resolution was approved:

Resolution 489– Adopting the Personal Firefighter Protection Equipment Project.

Roll Call Vote: Ayes: Diggins, Kaepfel, Riha, Barta, Garin. Noes: None. Motion was carried.

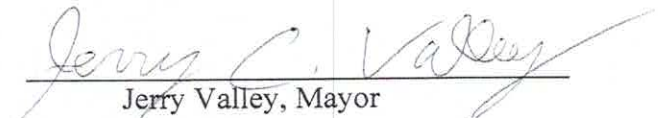
Motion by Riha, second by Garin to approve the Assistant City Clerk \$.50 per hour raise for her 90 day wage review. Roll Call Vote: Ayes: Riha, Garin, Barta, Kaepfel, Diggins. Nays: None.

Motion by Garin, second by Kaepfel to approve Apeha's Pizza Parlor LLC dba Spillway a Class C Liquor License (LC0046837) Outdoor Service application with the State of IA. Roll Call Vote: Ayes: Barta, Diggins, Riha, Kaepfel, Garin. Noes: None. Motion carried.

Miscellaneous: None.

Motion by Barta, second by Diggins to adjourn the meeting. Roll Call Vote: Ayes: Garin, Kaepfel, Diggins, Barta, Riha. Noes: None. Motion was carried.

Meeting was adjourned at 1:42 p.m.

  
Jerry Valley, Mayor

  
Kelli Melcher, City Clerk