

March 13, 2023

The Harpers Ferry City Council met on Monday, March 13th at 1:00 p.m. The meeting was held at City Hall. Mayor Pro Tem Tom Diggins presided over the meeting. Council members in attendance were Daren Kaepfel, Kenny Barta, Tom Diggins, Alan Garin, and Sandi Riha. Minutes were recorded by Kelli Melcher, City Clerk.

Public Comments: Nancy Walleser made a comment about the open meeting laws. A response by Mayor Pro Tem, Tom Diggins was given.

Motion made by Riha, second by Barta to approve the Consent Agenda, to move item #11 on the agenda up to #4, the February 13, 2023, Council Meeting Minutes, the February 16, 2023, Budget Workshop Minutes, the Treasurer Report ending February 28, 2023, and approval of the payment of claims. Roll Call Vote: Ayes: Riha, Diggins, Garin, Kaepfel, Barta. Nays: None. Motion was carried.

FUNDS	Claims Paid	Revenues Received	Fund Totals
General Fund	\$13,841.44	\$6,135.87	\$496,500.22
Garbage	\$5,064.54	\$0.00	\$82,710.50
Library	\$1,591.39	\$91.42	\$48,940.31
Road Use	\$3,005.32	\$2,537.75	\$9,209.24
Local Options	\$0	\$2,572.58	\$13,668.82
Debt Service	\$0	\$0	\$0
ARPA Funds	\$0	\$0	\$24,228.58
Sewer Operations	\$10,429.94	\$100.00	\$116,270.47
Sewer Rev Bond Sink	\$0	\$6,333.00	\$95,263.00
Sewer Revenue Surplus	\$0	\$375.00	\$33,623.40
Capital Project – Sewer Upgrade	\$3,133.89	\$25.19	\$41,717.89

**Claims Paid:**

Date	Name	Memo	Credit
02/14/2023	Christine Cota	Paycheck	278.63
02/14/2023	Dianne L Nation	Paycheck	128.00
02/14/2023	Jody Delaney	Paycheck	532.88
02/14/2023	Baker & Taylor	Books - Account L5178052 - January 2023	89.45
02/14/2023	Acentek-Library	Phone-Library - Invoice 12394311- January 2023	98.51
02/14/2023	Harpers Ferry Library - Petty Cash	Petty Cash to reimburse for postage for media mail	4.35
02/14/2023	Chris Cota-Vendor	Library Cleaning January 2023	40.00
02/14/2023	Jody Delaney	Reimbursement for cake decorating prizes/pizza	99.00
02/16/2023	Jerry C Valley	Mileage to Waukon for Emer Mgt, Assessor mtg	44.00
02/17/2023	Jason S Sullivan	Paycheck	370.62
02/17/2023	Kelli L Melcher	Paycheck	1,376.50
02/17/2023	Sheila Diggins	Paycheck	555.35
02/17/2023	Sherie Mathis	Paycheck	203.82

02/17/2023	Paul J Deason	Paycheck	1,287.56
02/22/2023	City of Harpers Ferry	Transfer from Sewer Checking to Revenue Bond Sinking Savings	6,333.00
02/22/2023	City of Harpers Ferry	Transfer from Sewer Checking to Revenue Bond Sinking Savings	375.00
02/28/2023	IPERS	03301	1,560.21
02/28/2023	United States Treasury	42-1076054	2,125.80
02/28/2023	Iowa Department of Revenue and Finance	69-0424458-001	309.00
02/28/2023	Peoples State Bank	Service Charge	6.00
03/01/2023	Thomas E Diggins	Mileage to Allamakee Sheriff's Office and back to Harpers Ferry for Emergency Management meeting	24.00
03/06/2023	Jason S Sullivan	Paycheck	370.62
03/06/2023	Kelli L Melcher	Paycheck	1,376.50
03/06/2023	Paul J Deason	Paycheck	1,287.56
03/06/2023	Sheila Diggins	Paycheck	297.20
03/06/2023	Sherie Mathis	Paycheck	256.05
03/13/2023	Office of Auditor of State	Periodic exam fees for 2023	1,500.00
03/13/2023	Allamakee-Clayton Electric	Acct#6700353500- Electrical bill for February 2023	2,214.79
03/13/2023	Microbac Laboratories, Inc	Lab Analysis/Sewer Testing-INV NT2302903	428.50
03/13/2023	Waste Management	March Garbage Service INV	4,785.52
03/13/2023	Waukon Standard Newspaper	INV WS126997 Max Tax Levy Notice, WS129810 2/16/23 Minutes, WS129812 2/12/23 Minutes	180.21
03/13/2023	Cunningham Hardware	Invoice 2302-170894; Tank/Bowl Bolts, Toilet Bolt Set, Adjustable Ballcock, Flush Valve Kit, Wax...	66.33
03/13/2023	Acentek - City	Telephone-City Hall INV 12445110 for March 2023	52.91
03/13/2023	Allamakee County Sheriff	FEBRUARY2023B Contract law enforcement	2,500.00
03/13/2023	Speedee	Shipping - sewer samples- INV 752631, 754665, 766664	88.58
03/13/2023	Decorah Tech, LLC	INV 7540- server monthly cleanup, tuneup, and patching	168.75
			31,415.20

Motion was made by Kaepfel, second by Garin to approve the amendment to DeCoteau Phase 3 Subdivision Development Agreement. Roll Call Vote: Ayes: Kaepfel, Riha, Diggins, Barta, Garin. Nays: None. Motion was carried.

Motion by Riha, second by Garin to set the date of Monday, April 10, 2023, 1:00 pm at City Hall (during the regular scheduled city council meeting) for the FY 2023/2024 Budget Public Hearing. Roll Call Vote: Ayes: Kaepfel, Garin, Riha, Barta, Diggins. Nays: None. Motion carried.

Motion by Barta, second by Garin to approve the purchase of a brush for the lawn mower for the cost of \$4,900.00. Roll Call Vote: Ayes: Garin, Diggins, Riha, Kaepfel, Barta. Nays: None. Motion carried.

Upon motion by Kaepfel, second by Riha the first reading of the following Ordinance was approved.

Ordinance 333 - An Ordinance Amending the Code of Ordinances of the City of Harpers Ferry, Iowa, 2019, by Amending the Sewer Service Charges Effective July 1, 2023. The sewer rates will go from \$60.00 to \$66.00 each quarter for residential and non-metered commercial businesses. Commercial businesses with a water meter will be charged a quarterly service fee of \$66.00 for the first 20,000 gallons of water used and \$3.30 for every 1000 gallons used over that amount. Roll Call Vote: Ayes: Barta, Garin, Diggins, Kaepfel, Riha. Nays: None. Motion was carried.

Upon motion by Barta, second by Kaepfel the second and additional readings of Ordinance 333 were waived, and the final reading approved.

Ordinance 333 - An Ordinance Amending the Code of Ordinances of the City of Harpers Ferry, Iowa, 2019, by Amending the Sewer Service Charges Effective July 1, 2023. Roll Call Vote: Ayes: Garin, Diggins, Kaepfel, Riha, Barta. Nays: None. Motion was carried.

Motion by Kaepfel, second by Barta to approve the amendment to Application for Voluntary Annexation to the City of Harpers Ferry, Iowa. Roll Call Vote: Ayes: Diggins, Riha, Garin, Barta, Kaepfel. Nays: None. Motion was carried.

Motion by Kaepfel, second by Garin to approve the amendment to Resolution 484 – Proposing Annexation of Territory to the City of Harpers Ferry, Iowa. Roll Call Vote: Ayes: Kaepfel, Barta, Diggins, Garin, Riha. Nays: None. Motion was carried.

Motion by Riha, second by Garin to approve the amendment to Resolution 486- Assenting to the Voluntary Annexation of Certain Property to the City of Harpers Ferry, Iowa. Roll Call Vote: Ayes: Riha, Barta, Kaepfel, Garin, Diggins. Nays: None. Motion was carried.

Motion by Kaepfel, second by Barta to approve the amendment to Resolution 487- Finally Approving and Accepting DeCoteau Phase 3 Subdivision Plat. Roll Call Vote: Ayes: Diggins, Kaepfel, Garin, Barta, Riha. Nays: None. Motion was carried.

Motion by Garin, second by Riha to approve Barry's Mini Mart Class B Retail Alcohol License application with the State of Iowa. Roll Call Vote: Ayes: Garin, Diggins, Riha, Barta, Kaepfel. Nays: None. Motion was carried.


Motion by Barta, second by Kaepfel to approve the Harpers Ferry Fire Department Special Class C Retail Alcohol License, with Outdoor Service application with the State of IA pending dram shop approval. Roll Call Vote: Ayes: Barta, Garin, Kaepfel, Riha, Diggins. Nays: None. Motion carried.

Motion by Garin, second by Riha to approve the request by the fire department to close Olive Street between 2<sup>nd</sup> and 3<sup>rd</sup> St, and the alley to the east of the fire department building on April 15, 2023, for their Wild Game Feed. Roll Call Vote: Ayes: Diggins, Kaepfel, Garin, Barta, Riha. Nays: None. Motion carried.

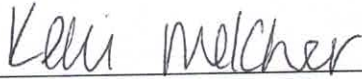
Miscellaneous: None.

Motion by Garin, second by Kaepfel to adjourn the meeting. Roll Call Vote: Ayes: Riha, Diggins, Garin, Barta, Kaepfel. Nays: None. Motion was carried.

Meeting was adjourned at 1:43 p.m.



Tom Diggins, Mayor Pro Tem



Kelli Melcher, City Clerk