

**June 12, 2023**

The Harpers Ferry City Council met on Monday, June 12, 2023, at 1:00 p.m. The meeting was held at City Hall. Mayor Jerry Valley presided over the meeting. Council members in attendance were Daren Kaepfel, Tom Diggins, and Alan Garin. Kenny Barta and Sandi Riha were absent. Minutes were recorded by Shelby Schwartz, Assistant City Clerk.

Public Comments: Jane Regan voiced concern regarding the Golf Cart Ordinance, particularly carts being driven after sundown. Regan also presented the council with information regarding the Vicious Dog Ordinance and breed restrictions. Sheila Diggins gave an update on the Electronic Sign coming soon and will be placed on Chestnut Street.

Motion was made by Kaepfel, second by Diggins to approve the Consent Agenda, Minutes of the May 8, 2023, City Council meeting, the Treasurer Report ending May 31, 2023, and approval of payment of claims. Roll Call Vote: Ayes: Garin, Kaepfel, Diggins. Nays: None. Motion was carried.

<b>Funds</b>	<b>Claims Paid</b>	<b>Revenues Received</b>	<b>Fund Totals</b>
General Fund	\$19,058.22	\$13,237.19	\$574,130.64
Garbage	\$5,343.68	\$0	\$94,708.39
Library	\$1,493.90	\$415.59	\$48,764.56
Hotel/Motel	\$1,743.25	\$0	\$1,743.25
Road Use	\$2,821.88	\$2,754.84	\$7,033.01
Local Options	\$3,256.00	\$3,370.42	\$18,347.52
Debt Service	\$0	\$0	\$0
ARPA Funds	\$0	\$0	\$24,228.58
Sewer Operations	\$11,933.65	\$0	\$121,077.28
Sewer Rev Bond Sink	\$0	\$6,333.00	\$114,262.00
Sewer Revenue Surplus	\$0	\$375.00	\$34,853.65
Capital Project – Sewer Upgrade	\$0	\$0	(\$41.36)

**Claims Paid:**

<b>Date</b>	<b>Name</b>	<b>Memo</b>	<b>Credit</b>
05/09/2023	Christine Cota	Paycheck	278.63
05/09/2023	Dianne L Nation	Paycheck	128.00
05/09/2023	Jody Delaney	Paycheck	322.72
05/09/2023	Acentek-Library	Phone-Library - Invoice 12486439- April 2023	205.27
05/09/2023	Baker & Taylor	Books - Account L5178052 – April 2023	281.26
05/09/2023	Chris Cota-Vendor	Library Cleaning April2 023	40.00
05/10/2023	Harpers Ferry Library	Reimbursement from city for internet upgrade- for April & May	104.84
05/10/2023	Michael D Whalen	Reimbursement for flowers purchased for city	12.68
05/15/2023	Jason S Sullivan	Paycheck	370.62
05/15/2023	Kelli L Melcher	Paycheck	1,376.50
05/15/2023	Michael D Whalen	Paycheck	739.81
05/15/2023	Paul J Deason	Paycheck	1,287.56
05/15/2023	Shelby Schwartz	Paycheck	580.69
05/15/2023	Allamakee-Clayton Elec	Acct#6700353500- Electrical bill for April 2023	2,567.90

05/22/2023	City of Harpers Ferry	Transfer from Sewer Checking to Revenue Bond Sinking Savings	6,333.00
05/22/2023	City of Harpers Ferry	Transfer from Sewer Checking to Revenue Bond Sinking Savings	375.00
05/25/2023	Personal Concepts	OSHA Poster	25.90
05/26/2023	Jason S Sullivan	Paycheck	370.62
05/26/2023	Kelli L Melcher	Paycheck	1,376.50
05/26/2023	Michael D Whalen	Paycheck	985.18
05/26/2023	Paul J Deason	Paycheck	1,287.56
05/26/2023	Shelby Schwartz	Paycheck	558.85
05/30/2023	IPERS	03301	2,748.67
05/30/2023	United States Treasury	42-1076054	3,853.78
05/30/2023	Iowa Department of Revenue & Finance	69-0424458-001	466.00
05/31/2023	Peoples State Bank	Service Charge	6.00
06/07/2023	U.S. Postal Service	Postage Stamps for Utility Billing	154.35
06/12/2023	Cardmember Services	Acct # Ending 6293 - May payment -cell phone, office supplies, IMFOA Membership fee for ClerkNet...	413.08
06/12/2023	Swartz Law Firm, PLLC	INV 1663 - Attn to emails regarding LOST to RUT accounts, researched LOST revenue purpose statement	231.00
06/12/2023	Mulgrew Oil Co	Invoice 1302650	453.84
06/12/2023	Waste Management	June Garbage Service INV 1478263-2813-9	4,847.39
06/12/2023	Barry's Mini Mart	Fuel for city truck-INV 899265, 899268, 0059148, 0059149, 899307, 899308, 899309	1,095.25
06/12/2023	Waukon Standard Newspaper	INV WS144643, WS147751 Thank you to volunteers for sandbagging, May 8 Minutes	148.34
06/12/2023	Decorah Tech, LLC	INV 7862-QB troubleshooting and fix, server unexpected shutdown troubleshooting, toner installation...	808.64
06/12/2023	Acentek - City	Telephone-City Hall INV 12513310 for June 2023	58.58
06/12/2023	Village Farm & Home	Invoice 2305-131451 Fertilizer with crab-buster, 2305-132111 ratchet strap, 2305-132399 sprayer ...	219.94
06/12/2023	Allamakee County Sheriff	2023MAYB-Contract law enforcement	2,500.00
06/12/2023	A & J Petersburg Agency	INV 677903 Renew policy- Cyber Liability, Surplus lines tax, Brokerage policy fee	1,568.04
06/12/2023	Ken's Window Services	Inv 4890-10 Window Cleaning Inside and Outside	110.00
06/12/2023	Myers-Cox Company	Invoice 557984- Janitorial Products for City Hall	609.23
06/12/2023	Cunningham Hardware	Invoice 2305-179178 4 single sided keys, 10x3 ext tan saber 1#, nuts and bolts, 2 torx bit, Invo...	121.56
06/12/2023	Dalaco	Invoice 33984 - Premium Tie Wire Coil, Invoice 34131 5 Gal Solvent Seal 1315, Non Skid Additive	51.12
06/12/2023	Microbac Laboratories, Inc	Lab Analysis/Sewer Testing-Invoice NT230796, NT2307460, NT2306981, NT2306776	382.00
06/12/2023	Electric Pump	INV 0901184-IN Service Agreement: Completed inspections on all lift stations, Misc shop supplies...	1,405.00
06/12/2023	Speedee	Shipping-sewer samples-Inv 805436, 807948, 809969, 813679	109.55
06/12/2023	Lansing Hardware	Mulch	61.90
06/12/2023	Dubuque Fire Equipment	Invoice 182472- Fire extinguisher service and certify, Hydrotest low pressure fire extinguisher,...	358.80
06/12/2023	Bruening Rock Products	Rock-INV 284441	2,425.69
06/12/2023	Allamakee-Clayton Elec	Acct#6700353500- Electrical bill for May 2023	2,507.10
			<b>47,323.94</b>

Wayne Jerrett with Fahrner Asphalt provided an update regarding street work done last fall. He followed up with how Fahrner is going to redo their work with a different product to ensure better results at no cost to the city.

Motion by Diggins, second by Kaepfel to approve the sign permit application at River Run Pub & Grub. Roll Call Vote: Ayes: Diggins, Garin, Kaepfel. Nays: None. Motion carried.

Motion by Garin, second by Diggins to approve the bi-annual contribution of \$2,350.00 to the Dolores Tillinghast Memorial Library. Roll Call Vote: Ayes: Garin, Diggins, Kaepfel, Nays: None. Motion carried.

Motion by Diggins, second by Garin to approve Portside One Stop Iowa Retail Cigarette/Tobacco/Nicotine/Vapor application for the period July 1, 2023 - June 30, 2024. Roll Call Vote: Ayes: Diggins, Garin, Kaepfel. Nays: None. Motion carried.

Motion by Garin, second by Kaepfel to approve Barry's Mini Mart Iowa Retail Cigarette/Tobacco/Nicotine/Vapor application for the period July 1, 2023 - June 30, 2024. Roll Call Vote: Kaepfel, Diggins, Garin. Nays: None. Motion carried.

Upon motion by Kaepfel, second by Garin the following Resolution was approved:  
Resolution No. 491 – Resolution Setting the Salaries for the Employees of the City of Harpers Ferry for Fiscal Year 2023/2024  
Roll Call Vote: Ayes: Garin, Kaepfel, Diggins. Nays: None. Motion was carried.

Motion by Diggins, second by Kaepfel to remove the wooden fence at Tillinghast Park and install parking blocks in the south parking lot. Roll Call Vote: Ayes: Diggins, Garin, Kaepfel. Nays: None. Motion carried.

Motion by Garin, second by Kaepfel to approve the request for a variance at 555 Ripley Lot #14. Roll Call Vote: Ayes: Garin, Kaepfel, Diggins. Nays: None.

Discussion was had on the condition of the sidewalks in the city. The streets committee will be looking to determine what streets would qualify for new sidewalks and will also contact area contractors for bids.

Upon motion by Kaepfel, second by Diggins, the first reading of the following Ordinance was approved.

Ordinance No. 334 – An Ordinance Amending the Code of Ordinances of the City of Harpers Ferry, Iowa, By Changing Mobile Home Skirting Requirement  
Roll Call Vote: Ayes: Garin, Diggins, Kaepfel. Nays: None. Motion was carried.

Upon motion by Diggins, second by Garin the second and additional readings of Ordinance No. 334 were waived, and the final reading approved.

Ordinance No. 334 – An Ordinance Amending the Code of Ordinances of the City of Harpers Ferry, Iowa, By Changing Mobile Home Skirting Requirement  
Roll Call Vote: Ayes: Kaepfel, Garin, Diggins. Nays: None. Motion was carried.

Upon motion by Garin, second by Diggins, the first reading of the following Ordinance was approved.

Ordinance No. 335 – An Ordinance Amending the Code of Ordinances of the City of Harpers Ferry, Iowa, By Changing Building Permit Requirement

Roll Call Vote: Ayes: Diggins, Kaepfel, Garin. Nays: None. Motion was carried.

Upon motion by Kaepfel, second by Garin the second and additional readings of Ordinance No. 335 were waived, and the final reading approved.

Ordinance No. 335 – An Ordinance Amending the Code of Ordinances of the City of Harpers Ferry, Iowa, By Changing Building Permit Requirement

Roll Call Vote: Ayes: Diggins, Garin, Kaepfel. Nays: None. Motion was carried.

Miscellaneous: None

Motion by Diggins, second by Garin to adjourn the meeting. Roll Call Vote: Ayes: Garin, Diggins, Kaepfel. Nays: None. Motion carried.

Meeting was adjourned at 1:38 p.m.

*Jerry Valley*

Jerry Valley, Mayor

*Shelby Schwartz*

Shelby Schwartz, Assistant City Clerk