

**August 14, 2023**

The Harpers Ferry City Council met on Monday, August 14, at 1:00 p.m. The meeting was held at City Hall. Mayor Jerry Valley presided over the meeting. Council members in attendance were Daren Kaepfel, Tom Diggins, Alan Garin, Kenny Barta and Sandi Riha. Minutes were recorded by Shelby Schwartz, Assistant City Clerk.

Public Comments: None.

Motion was made by Riha, second by Garin to approve the Consent Agenda: Minutes of the July 10, 2023, City Council meeting, the Treasurer Report ending July 31, 2023, and approval of payment of claims. Roll Call Vote: Ayes: Diggins, Barta, Kaepfel, Garin, Riha. Nays: None. Motion was carried.

<b>Funds</b>	<b>Claims Paid</b>	<b>Revenues Received</b>	<b>Fund Totals</b>
General Fund	\$24,553.41	\$2,829.12	\$538,341.70
Garbage	\$4,978.38	\$6,200.59	\$96,871.32
Library	\$1,501.63	\$1,517.34	\$50,157.44
Hotel/Motel	\$0	\$0	\$1,743.25
Road Use	\$1,659.34	\$2,494.34	\$8,095.43
Local Options	\$1,125.50	\$2,668.37	\$20,392.67
Debt Service	\$0	\$0	\$0
ARPA Funds	\$0	\$0	\$24,228.58
Sewer Operations	\$87,657.01	\$21,173.57	\$59,893.32
Sewer Rev Bond Sink	\$0	\$6,333.00	\$126,928.00
Sewer Revenue Surplus	\$0	\$375.00	\$35,728.59
Capital Project – Sewer Upgrade	\$0	\$0	(\$41.36)

**Claims Paid:**

<b>Date</b>	<b>Name</b>	<b>Memo</b>	<b>Credit</b>
07/11/2023	Baker & Taylor	INV 2037601666- Books-June 2023	160.71
07/11/2023	Acentek-Library	INV 12547764-Library Phone-June 2023	140.01
07/11/2023	Chris Cota-Vendor	Library Cleaning-June 2023	40.00
07/11/2023	Christine Cota	Paycheck	195.78
07/11/2023	Dianne L Nation	Paycheck	76.79
07/11/2023	Jody Delaney	Paycheck	585.66
07/11/2023	American Legion Post #722	Fireworks Contribution	500.00
07/11/2023	Harpers Ferry Fire Department	Bi-Annual Contribution	8,287.22
07/19/2023	U.S. Postal Service	Certified Mail Letters	17.12
07/24/2023	City of Harpers Ferry	Transfer from Sewer Checking to Revenue Bond Sinking Savings	6,333.00
07/24/2023	City of Harpers Ferry	Transfer from Sewer Checking to Revenue Bond Sinking Savings	375.00
07/24/2023	Harpers Ferry Library	Reimbursement from city for internet upgrade-July 2023	45.00
07/24/2023	Michael D Whalen	Reimbursement for plant stands for Community Center	29.48
07/24/2023	Jason S Sullivan	Paycheck	407.69
07/24/2023	Michael D Whalen	Paycheck	821.48
07/24/2023	Paul J Deason	Paycheck	1,343.40
07/24/2023	Sheila Diggins	Paycheck	586.91
07/24/2023	Shelby Schwartz	Paycheck	675.43

07/25/2023	U.S. Postal Service	Certified Mail Letters	17.12
07/27/2023	USDA Rural Development	Annual payment-Loan #5	60,667.00
07/27/2023	USDA Rural Development	Annual payment-Loan #6	15,257.00
07/31/2023	IPERS	03301-July IPERS Payment	1,622.64
07/31/2023	United States Treasury	42-1076054	2,214.06
07/31/2023	Iowa Department of Revenue & Finance	69-0424458-001	227.00
07/31/2023	Peoples State Bank	Service Charge	24.98
08/07/2023	Jason S Sullivan	Paycheck	407.69
08/07/2023	Kelli L Melcher	Paycheck	1,460.79
08/07/2023	Michael D Whalen	Paycheck	627.57
08/07/2023	Paul J Deason	Paycheck	1,343.40
08/07/2023	Shelby Schwartz	Paycheck	848.52
08/14/2023	Swartz Law Firm, PLLC	INV 1853-Cota Subdivison sewer obligations/enforcement research & emails, S. Kiley condemnation ...	726.00
08/14/2023	Waste Management	INV 1479462-2813-6 - August garbage service	4,922.47
08/14/2023	A & J Petersburg Agency	INV 686584-Addition of Booster's Electronic Sign to policy	37.00
08/14/2023	Decorah Tech, LLC	INV 8000-Server monthly cleanup, tuneup & patching	168.75
08/14/2023	Waukon Standard Newspaper	INV WS160630-July 19 Minutes	100.19
08/14/2023	Acentek - City	INV 12584810-CH Telephone for August 2023	61.12
08/14/2023	Iowa One Call	INV 252664-Monthly locate fees for December 2022-June 2023	18.00
08/14/2023	Iowa Department of Natural Resources	Annual NPDES Wastewater Permit Fee for FY24-Permit 0330001	210.00
08/14/2023	Cunningham Hardware	INV 2307-185008-Straight entry lever	42.99
08/14/2023	Village Farm & Home - L	INV 59889, 59698, 58932-Miracle Gro, grabber, keys, axe, hammer, paint brushes, pins	126.69
08/14/2023	Allamakee-Clayton Electric	Electrical Bills for July 2023	3,034.50
08/14/2023	Portside One Stop	INV 20096-Gas for city truck	191.01
08/14/2023	Barry's Mini Mart	INV 899310-Fuel for city truck	143.00
08/14/2023	Lansing Hardware	INV 138312-Mulch	23.96
08/14/2023	Midwest Patch	INV 3414-High performance patch	589.50
08/14/2023	Starnet Technologies	INV 92414-IN-Q3/Q4 NCC Date Monitoring/Alerts for lift stations	480.00
08/14/2023	Iowa Department of Natural Resources	Annual Water Supply Fee for FY24-PWS ID: 0330001	25.00
08/14/2023	Microbac Laboratories, Inc	Lab Analysis/Sewer Testing-INV NT2310526,2310868,2311561,2311999,2312336,2312345 & Qrtly Drinkin...	630.50
08/14/2023	Speedee	INV 834266, 843079, 846415, 848753, 851123-Shipping for sewer samples	109.10
08/14/2023	Allamakee County Sheriff	INV 8423HF-Contract law enforcement for July 2023	2,500.00
08/14/2023	Elan Financial Services	Acct xx6293-July pymt-cell phone, office supplies, janitorial supplies, vehicle maintenance, pla...	1,597.93
			<b>\$121,076.16</b>

Jane Hasek, with the Harpers Ferry Area Heritage Society, gave an update on the progress of the Harpers Ferry Museum Project.

Corey Snitker, Allamakee County Emergency Management Coordinator, presented the final draft of the Hazard Mitigation Plan and Actions for Harpers Ferry.

Upon motion by Kaepfel, second by Diggins, the following Resolution was approved:

Resolution 492-Adopting Allamakee County, Iowa Multi-Jurisdiction (MJ-7) Multi-Hazard Mitigation Plan

Roll Call Vote: Ayes: Riha, Kaepfel, Garin, Barta, Diggins. Nays: None. Motion was carried.

Motion by Diggins, second by Barta to approve the 2023-2024 winter LP bid for approximately 3,500 gallons from AgVantage FS for \$1.25/gal.

Four bids were received: AgVantage FS (\$1.25/gal), Waukon Food Ranch (\$1.35/gal), Consolidated Energy Co. (\$1.39/gal), and Welch Feed & LP (\$1.39/gal).

Roll Call Vote: Ayes: Barta, Diggins, Garin, Riha, Kaepfel. Nays: None. Motion was carried.

Motion by Garin, second by Riha to approve River Run Pub & Grub Class C Liquor License (LC Commercial), with Outdoor Services. Roll Call Vote: Ayes: Kaepfel, Garin, Riha, Diggins, Barta. Nays: None. Motion carried.

Motion by Garin, second by Barta to approve a variance at 116 Cedar St, Lot #4. Roll Call Vote: Ayes: Riha, Garin, Kaepfel, Diggins, Barta. Nays: None. Motion was carried.

Motion by Diggins, second by Kaepfel to grant permission for Bill Thias, owner of Portside Bar & Supper Club, to fill in the vacant ally between Jefferson and Lansing Harpers Road. Roll Call Vote: Ayes: Garin, Riha, Kaepfel, Barta, Diggins. Nays: None. Motion carried.

Miscellaneous: Mayor Valley reviewed a list of Happenings at City Hall, which consisted of tasks outside of the day-to-day work. Mayor Valley asked the council for their opinion about how to proceed regarding 221 3<sup>rd</sup> Street. Other topics briefly touched on: potential grant for the future sidewalk improvement project, seal coat across from Spillway Supper Club, mobile home skirting, and animal welfare concerns at 138 N Rhomberg Ave, as well as concerns on the condition of the property and its structures.

Motion by Garin, second by Riha to adjourn the meeting. Roll Call Vote: Ayes: Barta, Riha, Garin, Diggins, Kaepfel. Nays: None. Motion carried.

The meeting was adjourned at 2:23 p.m.

Jerry Valley  
Jerry Valley, Mayor

Shelby Schwartz  
Shelby Schwartz, Assistant City Clerk