

October 9, 2023

The Harpers Ferry City Council met on Monday, October 9th at 1:00 p.m. The meeting was held at City Hall. Mayor Jerry Valley presided over the meeting. Council members in attendance were Daren Kaepfel, Kenny Barta, Tom Diggins, Sandi Riha, and Alan Garin. Minutes were recorded by Kelli Melcher, City Clerk.

Public Comments: None.

Motion was made by Riha, second by Garin to approve the Consent Agenda, the September 11, 2023, Minutes, the Treasurer Report ending September 30, 2023, and approval of the payment of claims. Roll Call Vote: Ayes: Barta, Kaepfel, Garin, Riha, Diggins. Nays: None. Motion was carried.

Funds	Claims Paid	Revenues Received	Fund Totals
General Fund	\$17,086.37	\$65,813.37	\$573,259.12
Garbage	\$5,275.38	\$12,287.05	\$98,687.89
Library	\$1,743.34	\$1,007.32	\$48,357.66
Hotel/Motel	\$0	\$0	\$2,945.37
Road Use	\$3,871.92	\$3,467.60	\$7,791.16
Local Options	\$0	\$3,299.72	\$27,352.91
Debt Service	\$0	\$0	\$0
ARPA Funds	\$0	\$0	\$24,228.58
Sewer Operations	\$11,951.78	\$41,224.83	\$153,096.22
Sewer Rev Bond Sink	\$0	\$6,333.00	\$63,670.00
Sewer Revenue Surplus	\$0	\$375.00	\$36,604.47
Capital Project – Sewer Upgrade	\$0	\$0	(\$41.36)

Claims Paid:

Date	Name	Memo	Credit
09/12/2023	Christine Cota	Paycheck	237.53
09/12/2023	Dianne L Nation	Paycheck	134.92
09/12/2023	Jody Delaney	Paycheck	505.76
09/12/2023	Riverland Expressions	Sign for can garage	80.50
09/12/2023	Baker & Taylor	Acct L5178052 Books ordered August 2023	250.15
09/12/2023	Acentek-Library	INV 12603117-Library Phone-September 2023	143.09
09/12/2023	Chris Cota-Vendor	Library Cleaning-August 2023	40.00
09/12/2023	Harpers Ferry Library	Reimbursement from city for internet upgrade-September 2023	45.00
09/12/2023	DEMCO	Library Office Supplies INV # 7348407	56.27
09/12/2023	Terri Kleinow	Reimbursed Rent for Community Center	75.00
09/14/2023	U.S. Postal Service	Postage Stamps for Utility Billing	176.22

09/14/2023	Cashman, Rosemary	1035	24.43
09/18/2023	Alan J Garin	Paycheck	147.76
09/18/2023	Daren C Kaepffel	Paycheck	147.76
09/18/2023	Jason S Sullivan	Paycheck	407.69
09/18/2023	Jerry C Valley	Paycheck	1,196.72
09/18/2023	Kelli L Melcher	Paycheck	1,460.78
09/18/2023	Kenneth A Barta	Paycheck	110.82
09/18/2023	Michael D Whalen	Paycheck	313.34
09/18/2023	Paul J Deason	Paycheck	1,343.40
09/18/2023	Sandi A Riha	Paycheck	110.82
09/18/2023	Thomas E Diggins	Paycheck	147.62
09/22/2023	City of Harpers Ferry	Transfer from Sewer Checking to Revenue Bond Sinking Savings	6,333.00
09/22/2023	City of Harpers Ferry	Transfer from Sewer Checking to Revenue Bond Sinking Savings	375.00
09/27/2023	Jerry C Valley	Mileage to Waukon for Assessor mtg on 9/20 and 9/26	44.00
09/29/2023	IPERS	03301	1,653.32
09/29/2023	Iowa Department of Revenue and Finance	69-0424458-001	269.50
09/29/2023	United States Treasury	42-1076054	2,592.96
09/29/2023	Peoples State Bank	Service Charge	6.00
10/02/2023	Jason S Sullivan	Paycheck	407.69
10/02/2023	Kelli L Melcher	Paycheck	1,460.78
10/02/2023	Shelby Schwartz	Paycheck	527.12
10/03/2023	Paul J Deason	Paycheck	1,334.92
10/09/2023	Waste Management	INV - October garbage service	5,045.84
10/09/2023	Decorah Tech, LLC	INV 8135-Server monthly cleanup, tuneup & patching	168.75
10/09/2023	Olsgard Auto Sales	Invoice #16185 Snow Plow Blades	769.98
10/09/2023	Culligan	Account #81356-water cooler, 2 water jugs	267.50
10/09/2023	Waukon Standard Newspaper	INV WS172411 - September 11 2023 minutes, WS173374- RFP 23-001	302.44
10/09/2023	Portside One Stop (1411)	Invoice 22096- gas for city truck	192.00
10/09/2023	Acentek - City	INV12634217 Telephone for October 2023	54.17

10/09/2023	Microbac Laboratories, Inc	Lab Analysis/Sewer Testing-INV NT2315473, NT2314956, NT2314742, NT2314442, NT2314157	456.50
10/09/2023	Iowa Department of Natural Resources	Permit # 10219, Annual Water Use Fee for Cal Year 2024	115.00
10/09/2023	Allamakee County Sheriff	INV 092823c -Contract law enforcement for September 2023	2,500.00
10/09/2023	Carquest - Waukon	Oil & oil filter for city truck-INV 5583-338846	279.09
10/09/2023	Swartz Law Firm, PLLC	Attn to order setting trial (Stevens)	16.50
10/09/2023	Village Farm & Home - W	INV 2309-141565 Wasp Spray, Hi-Lift Jack	119.93
10/09/2023	Cunningham Hardware	INV 2309-190730 Tire Repair Valve Tool, White Marking Paint	79.22
10/09/2023	Elan Financial Services	Acct xx6293-Sept pymt-cell phone, office supplies, janitorial supplies, vehicle maint, building ...	735.10
10/09/2023	Speedee	INV 884073, 886887, 889407 - Shipping for sewer samples	66.31
10/09/2023	Allamakee-Clayton Electric	Electrical Bills for September 2023	2,721.91
			36,050.11

Motion by Kaepfel, second by Barta, the following Resolution was approved:

Resolution 493- Approving Division of Lot Two in Phase Three of DeCoteau Subdivision
Roll Call Votes: Ayes: Diggins, Garin, Barta, Kaepfel, Riha. Nays: None. Motion was carried.

Upon motion by Barta, second by Garin the first reading of the following Ordinance was approved.

Ordinance 336 - An Ordinance Vacating Easement Through Lot Two of Phase Three in DeCoteau Subdivision
Roll Call Vote: Ayes: Kaepfel, Barta, Riha, Garin, Diggins. Nays: None. Motion was carried.

Upon motion by Riha, second by Diggins the second and additional readings of Ordinance 332 were waived, and the final reading approved.

Ordinance 336 - An Ordinance Vacating Easement Through Lot Two of Phase Three in DeCoteau Subdivision
Roll Call Vote: Ayes: Garin, Riha, Diggins, Barta, Kaepfel. Nays: None. Motion was carried.

Miscellaneous: Mayor Jerry Valley informed the council about the court case that is on Wednesday October 11 regarding a minor driving a golf cart. He also mentioned the email from Kevin Stinn, the city attorney, regarding variance requests.

Motion by Barta, second by Kaepfel to adjourn the meeting. Roll Call Vote: Ayes: Barta, Kaepfel, Diggins, Riha, Garin. Nays: None. Motion was carried.

Meeting was adjourned at 1:06 p.m.

Kelli Melcher

Kelli Melcher, City Clerk

Jerry Valley

Jerry Valley, Mayor