

December 11, 2023

The Harpers Ferry City Council met on Monday, December 11th at 1:00 p.m. The meeting was held at City Hall. Mayor Jerry Valley presided over the meeting. Council members in attendance were Daren Kaepfel, Tom Diggins, Alan Garin, Kenny Barta and Sandi Riha. Minutes were recorded by Kelli Melcher, City Clerk.

Public Comments: Resident complained of property West of his property needing to be cleaned up. He also complained of the dog barking.

Motion was made by Diggins, second by Kaepfel to approve the Consent Agenda, the November 13, 2023, Minutes, the November 27, 2023, Special Council Meeting Minutes, the Treasurer Report ending November 30, 2023, and approval of the payment of claims. Roll Call Vote: Ayes: Barta, Riha, Diggins, Kaepfel, Garin. Nays: None. Motion was carried.

Funds	Claims Paid	Revenues Received	Fund Totals
General Fund	\$35,534.05	\$29,689.53	\$659,372.83
Garbage	\$5,294.47	\$0.00	\$88,010.44
Library	\$1,877.91	\$536.35	\$42,593.60
Hotel/Motel	\$0	\$2,495.88	\$5,441.25
Road Use	\$3,408.86	\$2,456.75	\$4,537.17
Local Options	\$419.38	\$3,245.37	\$32,836.39
Debt Service	\$0	\$0	\$0
ARPA Funds	\$0	\$0	\$24,228.58
Sewer Operations	\$10,952.10	\$0.00	\$130,333.46
Sewer Rev Bond Sink	\$0	\$6,333.00	\$76,336.00
Sewer Revenue Surplus	\$0	\$375.00	\$37,354.47
Capital Project – Sewer Upgrade	\$0	\$0	(\$41.36)

Claims Paid:

Date	Name	Memo	Credit
11/14/2023	Christine Cota	Paycheck	277.12
11/14/2023	Dianne L Nation	Paycheck	134.92
11/14/2023	Jody Delaney	Paycheck	615.43
11/14/2023	Delaney, Jody-vendor	Reimburse for Standard ad & printer ink	118.80
11/14/2023	Acentek-Library	INV 12626218-Library Phone-November 2023	143.75
11/14/2023	Waukon Standard Newspaper	Small ad for Craft Show	36.90
11/14/2023	Baker & Taylor	Acct L5178052-Books ordered October 2023	157.29
11/14/2023	Chris Cota-Vendor	Library Cleaning-October 2023	40.00
11/14/2023	Harpers Ferry Library	Reimbursement from city for internet upgrade-November 2023	45.00

11/22/2023	City of Harpers Ferry	Transfer from Sewer Checking to Revenue Bond Sinking Savings	6,333.00
11/22/2023	City of Harpers Ferry	Transfer from Sewer Checking to Revenue Bond Sinking Savings	375.00
11/27/2023	Jason S Sullivan	Paycheck	407.69
11/27/2023	Kelli L Melcher	Paycheck	1,460.79
11/27/2023	Michael D Whalen	Paycheck	659.40
11/27/2023	Paul J Deason	Paycheck	1,343.40
11/27/2023	Shelby Schwartz	Paycheck	348.93
11/27/2023	A & J Petersburg Agency	New Ins policy - Liability, Work Comp, Umbrella, Crime/Fidelity, Property, Bus Auto, Inland Mar...	19,815.00
11/29/2023	IPERS	03301	1,779.35
11/29/2023	United States Treasury	42-1076054	2,446.10
11/29/2023	Iowa Department of Revenue and Finance	69-0424458-001	329.00
11/30/2023	Peoples State Bank	Service Charge	6.00
12/11/2023	Elan Financial Services	Acct xx6293-Novmeber pymt-cell phone, office supplies,clorox wipes, trailer lights, screw driver...	303.36
12/11/2023	Speedee	INV 916542, 919051, 922048, 924233, 927336-Shipping for sewer samples	110.30
12/11/2023	Waste Management	INV 1481762-2813-5 -December garbage service	4,911.57
12/11/2023	AGVANTAGE	ID 4006249, LP Gas for City Hall and Library	488.38
12/11/2023	Acentek - City	INV 12682359 Telephone for December 2023	53.78
12/11/2023	Decorah Tech, LLC	INV 8276- Server monthly cleanup, tuneup & patching	168.75
12/11/2023	Allamakee County Sheriff	INV 110123c-Contract law enforcement for November 2023	2,500.00
12/11/2023	Iowa One Call	INV 256465 -Monthly locate fees for October 2023	34.20
12/11/2023	Microbac Laboratories, Inc	Lab Analysis/Sewer Testing-INV NT2317191	102.50

12/11/2023	Cunningham Hardware	INV 2311-195470 - (20) 20lb bags Blue Ice Melt	229.80
12/11/2023	Harpers Ferry Fire Department	Bi-Annual Contribution	8,287.23
12/11/2023	Barry's Mini Mart	INV 899317-Fuel for city truck, wasp spray, brake fluid, antifreeze	238.75
12/11/2023	Waukon Standard Newspaper	INV WS181389 Financial Report, WS185535 11/13 Meeting Minutes	217.63
12/11/2023	Allamakee-Clayton Electric	Electrical Bills for November 2023	2,806.04
12/11/2023	Portside One Stop	Gas for City Truck	151.00
			57,476.16

Motion was made by Garin, second by Riha to approve the bi-annual contribution of \$8,287.23 to the Harpers Ferry Fire Department. Roll Call Vote: Ayes: Riha, Barta, Garin, Kaepfel, Diggins. Nays: None. Motion was carried.

Motion was made by Barta, second by Diggins to approve the bi-annual contribution of \$2,350.00 to the Dolores Tillinghast Memorial Library. Roll Call Vote: Ayes: Garta, Barta, Kaepfel, Diggins, Riha. Nays: None. Motion was carried.

Miscellaneous: Mayor Jerry Valley addressed email sent to Kevin Stinn, the city's attorney, regarding the sewer drawings for lot 5 of phase 3 of the DeCoteau Subdivision and the report of the sewer pressure test.

Motion by Barta, second by Garin to adjourn the meeting. Roll Call Vote: Ayes: Kaepfel, Garin, Riha, Barta, Diggins. Nays: None. Motion was carried.

Meeting was adjourned at 1:09 p.m.

Jerry Valley

Jerry Valley, Mayor

Kelli Melcher

Kelli Melcher, City Clerk