

January 8, 2024

The Harpers Ferry City Council met on Monday, January 8th at 1:00 p.m. The meeting was held at City Hall. Mayor Jerry Valley presided over the meeting. Council members in attendance were Daren Kaepfel, Tom Diggins, Alan Garin, Kenny Barta and Russ Walker. Minutes were recorded by Kelli Melcher, City Clerk.

Public Comments: None.

Motion made by Barta, second by Diggins to approve the Consent Agenda, the December 11, 2023, Minutes, and approval of the payment of claims. Roll Call Vote: Ayes: Barta, Kaepfel, Garin, Walker, Diggins. Noes: None. Motion was carried.

Funds	Claims Paid	Revenues Received	Fund Totals
General Fund	\$23,432.23	\$10,269.70	\$646,210.30
Garbage	\$5,232.79	\$12,323.54	\$95,101.19
Library	\$1,704.44	\$4,682.25	\$45,571.41
Hotel/Motel	\$0	\$0	\$5,441.25
Road Use	\$3,626.20	\$2,673.20	\$3,584.17
Local Options	\$34.95	\$3,049.29	\$35,850.73
Debt Service	\$0	\$0	\$0
ARPA Funds	\$0	\$0	\$24,228.58
Sewer Operations	\$10,675.30	\$41,334.56	\$160,992.72
Sewer Rev Bond Sink	\$0	\$6,333.00	\$82,669.00
Sewer Revenue Surplus	\$0	\$375.00	\$37,854.93
Capital Project – Sewer Upgrade	\$0	\$0	(\$41.36)

Claims Paid:

Claims To Be Approved			
Date	Name	Memo	Credit
12/12/2023	Christine Cota	Paycheck	197.93
12/12/2023	Dianne L Nation	Paycheck	134.92
12/12/2023	Jody Delaney	Paycheck	671.01
12/12/2023	Acentek-Library	INV 12671918-Library Phone-December2023	143.97
12/12/2023	Harpers Ferry Library	Reimbursement from city for internet upgrade-December 2023	45.00
12/12/2023	Baker & Taylor	Acct L5178052-Books ordered November 2023	170.04
12/12/2023	Chris Cota-Vendor	Library Cleaning-November 2023	40.00
12/13/2023	U.S. Postal Service	Postage Stamps for Utility Billing (248)	163.68
12/14/2023	U.S. Postal Service	Postage Stamps (200)	132.00
12/22/2023	Alan J Garin	Paycheck	110.82
12/22/2023	Daren C Kaepfel	Paycheck	147.76
12/22/2023	Jason S Sullivan	Paycheck	407.69
12/22/2023	Jerry C Valley	Paycheck	1,196.72

12/22/2023	Kelli L Melcher	Paycheck	1,460.79
12/22/2023	Kenneth A Barta	Paycheck	147.76
12/22/2023	Sandi A Riha	Paycheck	147.76
12/22/2023	Shelby Schwartz	Paycheck	237.20
12/22/2023	Thomas E Diggins	Paycheck	147.62
12/22/2023	City of Harpers Ferry	Transfer from Sewer Checking to Revenue Bond Sinking Savings	6,333.00
12/22/2023	City of Harpers Ferry	Transfer from Sewer Checking to Revenue Bond Sinking Savings	375.00
12/22/2023	Paul J Deason	Paycheck	1,281.54
12/27/2023	IPERS	03301	1,625.17
12/27/2023	United States Treasury	42-1076054	2,545.68
12/27/2023	Iowa Department of Revenue and Finance	69-0424458-001	319.00
12/29/2023	Peoples State Bank	Service Charge	6.00
01/02/2024	Iowa Department of Revenue and Finance	Sales Tax	289.37
01/03/2024	Jerry C Valley	Mileage to Sheriff Office for Emergency Management Meeting	24.00
01/08/2024	AGVANTAGE	ID 4006249, LP Gas for City Hall and Library	493.25
01/08/2024	Decorah Tech, LLC	INV 8332- Server monthly cleanup, tuneup & patching, toner	377.39
01/08/2024	Allamakee County Sheriff	INV 120123C-Contract law enforcement for December 2023	2,500.00
01/08/2024	Culligan	Account #81356- water softener, bottle water	7.75
01/08/2024	Acentek - City	INV 12692803 Telephone for January 2023	53.67
01/08/2024	Waukon Standard Newspaper	INV WS188704 11/27/23 Minutes, WS190616 12/11/23 Minutes	97.06
01/08/2024	Carquest - Waukon	INV 5583-343079 Oil and oil filter for city truck	57.26
01/08/2024	Brown's Sales & Leasing	Wiring and labor	356.34
01/08/2024	Microbac Laboratories, Inc	Lab Analysis/Sewer Testing- INV NT2400123, NT2400088, NT2318351, NT2318192, NT2318010	633.50
01/08/2024	Speedee	INV 941047, 938186, 935660- Shipping for sewer samples	109.80

01/08/2024	Elan Financial Services	Acct xx6293-December pymt-cell phone, office supplies, envelopes, toilet wands, plungers,light b...	428.26
01/08/2024	Waste Management	INV 1482306-2813-0 January garbage service	4,853.04
			28,468.75

Mayor Valley requested Tom Diggins be appointed as Mayor Pro Tem for another term. Motion by Garin, second by Kaepfel to approve Tom Diggins as Mayor Pro Tem. Roll Call Vote: Ayes: Garin, Diggins, Barta, Kaepfel, Walker. Noes: None. Motion carried.

Motion was made by Barta, second by Kaepfel to approve Kelli Melcher as City Clerk and Shelby Schwartz and Sheila Diggins as Assistant City Clerks. Roll Call Vote: Ayes: Walker, Kaepfel, Garin, Diggins, Barta. Noes: None. Motion was carried.

Motion was made by Diggins, second by Barta to approve Paul Deason as Maintenance Supervisor, Mike Whalen as Assistant, Maintenance, and Jason Sullivan as Wastewater Operator. Roll Call Vote: Kaepfel, Diggins, Walker, Barta, Garin. Ayes: Noes: None. Motion was carried.

The mayor made the following city council committee appointments: Personnel – Walker, Kaepfel; Finance – Kaepfel, Walker, Streets – Diggins, Barta; Parks – Barta, Garin; Sewer – Diggins, Kaepfel. Motion was made by Garin, second by Diggins to approve the city council committee appointments as stated. Roll Call Vote: Ayes: Barta, Garin, Kaepfel, Walker, Diggins. Noes: None. Motion was carried.

Motion made by Barta, second by Diggins to approve Jeff Swartz as City Attorney and Kevin Stinn as the Assistant City Attorney for Harpers Ferry. Roll Call Vote: Garin, Diggins, Walker, Kaepfel, Barta. Noes: None. Motion was carried

Upon motion by Garin, second by Kaepfel the following Resolution was approved:
 Resolution No. 495 – Resolution Approving Variance for Property Exchange Between Dennis Waldron and Herb and Karen Platten
 Roll Call Vote: Ayes: Barta, Garin, Kaepfel, Diggins, Walker. Noes: None. Motion was carried.

Upon motion by Kaepfel, second by Barta the following Resolution was approved:
 Resolution No. 496 – Resolution Approving and Accepting Lot 5 of Phase 3 of DeCoteau Subdivision Sanitary Sewer Service Plat
 Roll Call Vote: Ayes: Walker, Diggins, Kaepfel, Garin, Barta. Noes: None. Motion was carried.

Upon motion by Diggins, second by Kaepfel the following Resolution was approved:
 Resolution No. 497 – Resolution Accepting Extension of Evanson Street in DeCoteau Phase 3 Subdivision
 Roll Call Vote: Ayes: Kaepfel, Barta, Walker, Garin, Diggins. Noes: None. Motion was carried.

Upon motion by Kaepfel, second by Garin the following Resolution was approved:
Resolution No. 498 – Resolution Accepting Sewer Improvements on Phase 3 of the
DeCoteau Subdivision

Roll Call Vote: Ayes: Diggins, Barta, Walker, Garin, Kaepfel. Noes: None. Motion was carried.

Miscellaneous: Councilmember Kenny Barta suggested the city get information on sidewalks to contractors before they get booked out. Mayor Jerry Valley brought up discussing the ordinance for golf cart citations.

Motion by Barta, second by Diggins to adjourn the meeting. Roll Call Vote: Ayes: Walker, Diggins, Garin, Barta, Kaepfel. Noes: None. Motion was carried.

Meeting was adjourned at 1:13 p.m.

Jerry Valley

Jerry Valley, Mayor

Kelli Melcher

Kelli Melcher, City Clerk