

March 11, 2024

The Harpers Ferry City Council met on Monday, March 11th at 1:00 p.m. The meeting was held at City Hall. Mayor Jerry Valley presided over the meeting. Council members in attendance were Daren Kaepfel, Alan Garin, Tom Diggins, Russ Walker, and Kenny Barta. Minutes were recorded by Kelli Melcher, City Clerk.

Public Comments: None.

Motion made by Diggins, second by Barta to approve the Consent Agenda, the February 12, 2024, Council Meeting Minutes, the February 20, 2024 Budget Workshop Meeting Minutes, the Treasurer Report ending February 29, 2024, and approval of the payment of claims. Roll Call Vote: Ayes: Garin, Walker, Kaepfel, Diggins, Barta. Noes: None. Motion was carried.

Funds	Claims Paid	Revenues Received	Fund Totals
General Fund	\$13,126.30	\$8,142.63	\$633,583.94
Garbage	\$5,108.40	\$0.00	\$84,948.79
Library	\$1,723.29	\$143.09	\$42,674.12
Hotel/Motel	\$0	\$1,375.90	\$6,817.15
Road Use	\$6,950.72	\$2,285.69	\$175.43
Local Options	\$0	\$3,125.64	\$41,821.76
Debt Service	\$0	\$0	\$0
ARPA Funds	\$0	\$0	\$24,228.58
Sewer Operations	\$12,665.56	\$0	\$137,675.91
Sewer Rev Bond Sink	\$0	\$6,333.00	\$95,335.00
Sewer Revenue Surplus	\$0	\$375.00	\$38,604.93
Capital Project – Sewer Upgrade	\$0	\$0	(\$41.36)

Claims Paid:

Claims To Be Approved			
Date	Name	Memo	Credit
02/13/2024	Christine Cota	Paycheck	292.95
02/13/2024	Dianne L Nation	Paycheck	107.94
02/13/2024	Jody Delaney	Paycheck	560.84
02/13/2024	DEMCO	Library Office Supplies INV # 7429137	50.16
02/13/2024	Acentek-Library	INV 12719704-Library Phone-February 2024	144.07
02/13/2024	Baker & Taylor	Acct L5178052-Books ordered January 2024	194.81
02/13/2024	Chris Cota-Vendor	Library Cleaning-January 2024	40.00
02/13/2024	Harpers Ferry Library	Reimbursement from city for internet upgrade-February 2024	45.00
02/14/2024	Darvin & Sally Rasmussen	City Purchasing a Portion of City Street in Rasmussen Property	2,000.00

02/15/2024	Jerry C Valley	Mileage to Court House for Assessor and EMA Meeting	22.00
02/16/2024	Jason S Sullivan	Paycheck	407.69
02/16/2024	Kelli L Melcher	Paycheck	1,460.79
02/16/2024	Paul J Deason	Paycheck	1,343.40
02/16/2024	Shelby Schwartz	Paycheck	195.79
02/20/2024	City of Harpers Ferry	Transfer from Sewer Checking to Revenue Bond Sinking Savings	375.00
02/20/2024	Allamakee County Recorder	Filing Fees - Rasmussen Property on City Street	48.40
02/22/2024	City of Harpers Ferry	Transfer from Sewer Checking to Revenue Bond Sinking Savings	6,333.00
02/29/2024	IPERS	03301	1,564.03
02/29/2024	United States Treasury	42-1076054	2,127.18
02/29/2024	Iowa Department of Revenue and Finance	69-0424458-001	307.00
02/29/2024	Peoples State Bank	Service Charge	6.00
03/04/2024	Jason S Sullivan	Paycheck	407.69
03/04/2024	Kelli L Melcher	Paycheck	1,460.78
03/04/2024	Shelby Schwartz	Paycheck	458.42
03/04/2024	Paul J Deason	Paycheck	1,343.40
03/07/2024	Allamakee-Clayton Electric	Electrical Bills for February 2024	2,543.51
03/08/2024	Elan Financial Services	Acct xx6293-February pymt-cell phone, Drop Box, Google Suite, IDrive, GoDaddy domain renewal, ke...	537.97
03/11/2024	Speedee	INV 963985, 973907, 976027, 981517-Shipping for sewer samples	110.90
03/11/2024	AGVANTAGE	ID 4006249, LP Gas for city shop and city hall/library	745.88
03/11/2024	Swartz Law Firm, PLLC	INV 2475 - Rasmussen Property, DeCoteau Subdivision, Golf Cart Ordinance	709.50
03/11/2024	Portside One Stop	Invoice 27096- gas for city truck	122.00
03/11/2024	Waste Management	INV 1483445-2813-5 March garbage service	4,891.79
03/11/2024	Decorah Tech, LLC	INV 8481 Server monthly cleanup, tuneup & patching	187.50

03/11/2024	Waukon Standard Newspaper	INV WS201032 February 12 Meeting Minutes, WS201855 Budget Workshop February 20 Meeting Minutes	115.57
03/11/2024	MOHN SURVEYING	Invoice 12945 - Surveying and Plat of Survey of Lot 1 of Lot 2 of Vacated Part of Vine Street	935.00
03/11/2024	Mississippi Welders Supply Co., Inc	Invoice 4251189 - 125 CF Oxygen, Compressed	34.20
03/11/2024	Electric Pump	INV 0905046-IN - Repair quote for onsite installation of impeller and impeller bolt on hydromati...	4,748.76
03/11/2024	Cunningham Hardware	INV 2402-200953 - auto wire stripper, 1G GR CVR DUP, WH wethr tampr PF outlet, Yel armored conne...	85.63
03/11/2024	Acentek - City	INV 12762213 Telephone for March 2024	60.49
03/11/2024	Carquest - Waukon	INV 5583-345702 5W30 5 quart, 2/4 conduit blk 10 ft	35.23
03/11/2024	Allamakee County Sheriff	INV FEB2024C-Contract law enforcement for February 2024	2,500.00
03/11/2024	Microbac Laboratories, Inc	Lab Analysis/Sewer Testing-INV NT2401589, NT2401617, NT2401832	312.50
			39,972.77

Motion by Walker, second by Garin to deny the request to purchase city property on South First Street from Tom Sloan and Ron Peiffer. Roll Call Vote: Ayes: Diggins, Garin, Barta, Kaepfel, Walker. Noes: None. Motion was carried.

Upon motion by Barta, second by Diggins the reading of the following Ordinance was approved.

Ordinance 337, An Ordinance Amending the Code of Ordinances for the City of Harpers Ferry, Iowa, 2019 By Amending Provisions Pertaining to the Operation of Golf Carts On City Streets and Alleys.

Roll Call Vote: Ayes: Kaepfel, Barta, Walker, Garin, Diggins. Noes: None. Motion was carried.

Upon motion by Barta, second by Garin the 2nd and Final readings of Ordinance 337 were waived and the Ordinance passed. Roll Call Vote: Ayes: Garin, Walker, Diggins, Barta, Kaepfel. Noes: None. Motion was carried.

Motion by Diggins, second by Garin to deny the variance request at 204 Olive Street. Roll Call Vote: Ayes: Walker, Barta, Garin, Kaepfel, Diggins. Noes: None. Motion was carried.

Motion by Diggins, second by Walker to approve the five-year solid waste collection contract with Town and Country Sanitation effective April 1, 2024. Roll Call Vote: Ayes: Diggins, Garin, Kaepfel, Walker, Barta. Noes: None. Motion was carried.

Upon motion by Garin, second by Walker the reading of the following Ordinance was approved.

Ordinance 338, An Ordinance Amending the Code of Ordinances for the City of Harpers Ferry, Iowa, 2019 By Revising Solid Waste Collection Fees for Residential Premises.

Roll Call Vote: Ayes: Barta, Diggins, Walker, Garin, Kaepfel. Noes: None. Motion was carried.

Upon motion by Diggins, second by Barta the 2nd and Final readings of Ordinance 338 were waived and the Ordinance passed. Roll Call Vote: Ayes: Diggins, Barta, Kaepfel, Garin, Walker. Noes: None.

Motion by Barta, second by Kaepfel to approve Barry's Mini Mart Class B Retail Alcohol License application with the State of Iowa. Roll Call Vote: Ayes: Garin, Walker, Barta, Diggins, Kaepfel. Nays: None. Motion was carried.

Motion by Walker, second by Garin to approve the Harpers Ferry Fire Department Special Class C Retail Alcohol License, with Outdoor Service application with the State of IA pending dram shop approval. Roll Call Vote: Ayes: Kaepfel, Garin, Diggins, Walker, Barta. Nays: None. Motion carried.

Motion by Diggins, second by Kaepfel to approve the request by the fire department to close Olive Street between 2nd and 3rd St, and the alley to the east of the fire department building on April 13, 2024, for their Wild Game Feed. Roll Call Vote: Ayes: Walker, Garin, Diggins, Barta, Kaepfel. Nays: None. Motion carried.

Miscellaneous: Councilmember Darren Kaepfel discussed a new sign for the legion hall. Mayor Jerry Valley informed the council that the new lawn mower has arrived. Councilmember Kenny Barta discussed the need for dumpsters and a dump truck at the fire station for the Wild Game Feed, a tree branch between properties on First Street, and information on sidewalks.

Motion by Barta, second by Kaepfel to adjourn the meeting. Roll Call Vote: Ayes: Kaepfel, Garin, Barta, Diggins, Walker. Noes: None. Motion was carried.

Meeting was adjourned at 2:03 p.m.

Jerry Valley

Jerry Valley, Mayor

Kelli Melcher

Kelli Melcher, City Clerk