

June 10, 2024

The Harpers Ferry City Council met on Monday, June 10, 2024, at 1:00 p.m. The meeting was held at City Hall. Mayor Jerry Valley presided over the meeting. Council members in attendance were Daren Kaepfel, Tom Diggins, and Alan Garin, Kenny Barta, and Russ Walker. Minutes were recorded by Kelli Melcher, City Clerk.

Public Comments: Ruth Cordova asked a question regarding the Golf Cart Ordinance, particularly if carts that have head lights, turn signals, seat belts, and horns would be allowed to be driven before sunrise and after sunset. Mayor Jerry Valley informed Ruth that it is state law that golf carts are not to be driven before sunrise and after sunset.

Motion was made by Barta, second by Diggins to approve the Consent Agenda, Minutes of the May 13, 2024, City Council meeting, Minutes of the May 28, 2024 Special Council Meeting, Minutes of the May 31, 2024 Special Council Minutes, the Treasurer Report ending May 31, 2024, and approval of payment of claims. Roll Call Vote: Ayes: Garin, Kaepfel, Diggins, Walker, Barta. Nays: None. Motion was carried.

Funds	Claims Paid	Revenues Received	Fund Totals
General Fund	\$41,922.23	\$13,430.03	\$695,867.91
Garbage	\$4,616.11	\$180.00	\$96,549.39
Library	\$1,804.35	\$620.09	\$47,254.99
Hotel/Motel	\$0	\$1,187.97	\$8,005.12
Road Use	\$1,979.50	\$2,527.55	\$4,267.59
Local Options	\$446.08	\$2,996.87	\$46,306.52
Debt Service	\$0	\$0	\$0
ARPA Funds	\$24,228.58	\$0	\$0
Sewer Operations	\$11,155.56	\$100.00	\$139,153.17
Sewer Rev Bond Sink	\$0	\$6,333.00	\$114,334.00
Sewer Revenue Surplus	\$0	\$375.00	\$39,856.32
Capital Project – Sewer Upgrade	\$0	\$0	(\$41.36)

Claims Paid:

Date	Name	Memo	Credit
05/13/2024	Mracek Plumbing, Heating & Electric, LLC	Invoice 77340 - Reset both themistor relays at WWTP	490.00
05/14/2024	Christine Cota	Paycheck	314.69
05/14/2024	Dianne L Nation	Paycheck	125.93
05/14/2024	Jody Delaney	Paycheck	724.61
05/14/2024	Acentek-Library	INV 12799103 -Library Phone-May 2024	142.84
05/14/2024	Big River Magazine	Subscription renewal beginning 8/1/2024	43.00
05/14/2024	Chris Cota-Vendor	Library Cleaning-April 2024	40.00
05/14/2024	Harpers Ferry Library	Reimbursement from city for internet upgrade-May 2024	45.00

05/14/2024	Ken's Window Services	Inv 5904-11 Window Cleaning Inside/Outside	110.00
05/22/2024	City of Harpers Ferry	Transfer from Sewer Checking to Revenue Bond Sinking Savings	6,333.00
05/22/2024	City of Harpers Ferry	Transfer from Sewer Checking to Revenue Bond Sinking Savings	375.00
05/24/2024	Jason S Sullivan	Paycheck	407.69
05/24/2024	Kelli L Melcher	Paycheck	1,460.78
05/24/2024	Paul J Deason	Paycheck	1,343.40
05/24/2024	Shelby Schwartz	Paycheck	504.12
05/24/2024	Michael D Whalen	Paycheck	987.52
05/28/2024	US Post Office	Sewer sample	62.75
05/29/2024	IPERS	03301	2,135.28
05/29/2024	United States Treasury	42-1076054	2,984.82
05/29/2024	Iowa Department of Revenue and Finance	69-0424458-001	343.00
05/29/2024	Bodensteiner Implement	PO # 10190416 - John Deere Z997R, John Deere X750, John Deere 60 inch Shaft Drive High Capacity ...	1,800.00
05/30/2024	Sweeney Builders, Inc.	INV #2512 Remove and replace sidewalks as per bid, \$1000 for curb cutting	45,385.00
05/31/2024	Peoples State Bank	Service Charge	6.00
06/10/2024	Elan Financial Services	Acct xx6293-May pymt-cell phone, Google Suite, Prime Membership, office supplies, pitching machi...	4,461.65
06/10/2024	Nick Jones Earthmoving	Olive Street- 2 dry well tanks, 4 loads rock, labor and machine time	4,500.00
06/10/2024	Barry's Mini Mart	INV 899329-Fuel for city truck, misc.	474.66
06/10/2024	Swartz Law Firm, PLLC	Fool's Paradise lease agreement	99.00
06/10/2024	Waukon Standard Newspaper	INV WS215528 - April 22 minutes, WS220729 - Budget Amendment Hearing Notice, WS218843 - May 13 ...	202.81
06/10/2024	Benzing Gutter Services	INV 1004 - 8 Nor Grey Downspouts	154.88
06/10/2024	Otting Water Treatment	Account #81356- Bottle Water	13.50
06/10/2024	Town & Country Sanitation Inc	ID 48141111402; June 1- 30 240 Garbage/Recycle	4,320.00

06/10/2024	Decorah Tech, LLC	INV 8715 Server monthly cleanup, tuneup & patching, toner drop off, QB troubleshooting and fix	375.00
06/10/2024	Acentek - City	INV 12801568 Telephone for June 2024	56.71
06/10/2024	Village Farm & Home - W	INV 2405-158350 - wheel barrow, LV 400, INV 2405-158590 - Hammer framing milled fce 17oz, machin...	213.95
06/10/2024	Carquest - Waukon	INV 5583-350242 shop towels, grease- white lithium, brake clean low voc, plug	35.88
06/10/2024	Microbac Laboratories, Inc	Lab Analysis/Sewer Testing- INV NT2404339, NT2404578, NT2404913, NT2405198, NT2405418	508.50
06/10/2024	Mississippi Welders Supply Co., Inc	Invoice 4310030 - PCB Motor Feed Drive WF	217.50
06/10/2024	Allamakee County Sheriff	INV 053024C-Contract law enforcement for May 2024	2,500.00
06/10/2024	ATCO INTERNATIONAL	Invoice No. I0629467 Shop supplies	257.60
06/10/2024	Cunningham Hardware	INV 2406-208927 Brass hose shut off	9.99
06/10/2024	Mulgrew Oil Co	Account # 29040976 - Diesel	331.31
06/10/2024	Speedee	INV 1028243, 1031066, 1032526-Shipping for sewer samples	66.62
06/10/2024	Bruening Rock Products, Inc	Rock-INV 325495, 325633, 322936	704.93
06/10/2024	Palmer Repair	INV 84824 Parts for street sweeper	181.50
06/10/2024	Allamakee-Clayton Electric	Electrical Bills for May 2024	2,747.16
06/10/2024	Portside One Stop	INV 30096- gas for city truck	338.45
			88,936.03

Motion by Garin, second by Kaepfel to approve the bi-annual contribution of \$2,350.00 to the Dolores Tillinghast Memorial Library. Roll Call Vote: Ayes: Kaepfel, Walker, Diggins, Barta, Garin. Nays: None. Motion carried.

Motion by Kaepfel, second by Diggins to approve the Lease Agreement for Fool's Paradise Condominium Owners Association, Inc. Roll Call Vote: Ayes: Barta, Diggins, Garin, Walker, Kaepfel. Nays: None. Motion carried.

Motion by Walker, second by Barta to approve Portside One Stop Iowa Retail Cigarette/Tobacco/Nicotine/Vapor application for the period July 1, 2024 - June 30, 2025. Roll Call Vote: Ayes: Diggins, Garin, Kaepffel, Barta, Walker. Nays: None. Motion carried.

Motion by Diggins, second by Walker to approve Barry's Mini Mart Iowa Retail Cigarette/Tobacco/Nicotine/Vapor application for the period July 1, 2024 - June 30, 2025. Roll Call Vote: Walker, Kaepffel, Garin, Diggins, Barta. Nays: None. Motion carried.

Upon motion by Walker, second by Garin the following Resolution was approved:
Resolution No. 507 – Resolution Setting the Salaries for the Employees of the City of Harpers Ferry for Fiscal Year 2024/2025
Roll Call Vote: Ayes: Garin, Barta, Kaepffel, Walker. Diggins abstained from voting due to a conflict of interest. Nays: None. Motion was carried.

Upon motion by Kaepffel, second by Garin the following Resolution was approved:
Resolution No. 508– Resolution Transferring Funds from Sewer O&M to Sewer Project Fund
Roll Call Vote: Ayes: Kaepffel, Walker, Diggins, Barta, Garin. Nays: None. Motion was carried.

Upon motion by Diggins, second by Kaepffel the following Resolution was approved:
Resolution No. 509 – Resolution Authorizing the City Clerk to Transfer Funds
Roll Call Vote: Ayes: Diggins, Garin, Kaepffel, Barta, Walker. Nays: None. Motion was carried.

Miscellaneous: Council member Russ Walker discussed the possibility for a dog park within the city.

Motion by Barta, second by Walker to adjourn the meeting. Roll Call Vote: Ayes: Barta, Walker, Garin, Diggins, Kaepffel. Nays: None. Motion carried.

Jerry Valley

Jerry Valley, Mayor

Kelli Melcher

Kelli Melcher, City Clerk