

May 13, 2024

The Harpers Ferry City Council met on Monday, May 13th at 1:00 p.m. The meeting was held at City Hall. Mayor Jerry Valley presided over the meeting. Council members in attendance were Daren Kaepfel, Alan Garin, Russ Walker, and Tom Diggins. Kenny Barta was absent. Minutes were recorded by Kelli Melcher, City Clerk.

Public Comments: None.

Motion was made by Garin, second by Kaepfel to approve the Consent Agenda, the April 8, 2024 Council Meeting Minutes, the April 22, 2024 Special Council Meeting Minutes, the Treasurers Report ending April 30, 2024, and approval of the payment of claims. Roll Call Vote: Ayes: Walker, Diggins, Garin, Kaepfel. Nays: None. Motion was carried.

Funds	Claims Paid	Revenues Received	Fund Totals
General Fund	\$26,280.26	\$109,766.93	\$724,360.11
Garbage	\$8,216.85	\$176.62	\$100,985.50
Library	\$1,833.61	\$4,606.53	\$48,439.25
Hotel/Motel	\$0	\$0	\$6,817.15
Road Use	\$2,820.76	\$4,173.97	\$3,719.54
Local Options	\$0.00	\$2,727.26	\$43,755.73
Debt Service	\$0	\$0	\$0
ARPA Funds	\$0	\$0	\$24,228.58
Sewer Operations	\$13,341.47	\$312.19	\$150,208.73
Sewer Rev Bond Sink	\$0	\$6,333.00	\$108,001.00
Sewer Revenue Surplus	\$0	\$375.00	\$39,481.32
Capital Project – Sewer Upgrade	\$0	\$0	(\$41.36)

**Claims Paid:**

Date	Name	Memo	Credit
04/09/2024	Christine Cota	Paycheck	253.36
04/09/2024	Dianne L Nation	Paycheck	107.94
04/09/2024	Jody Delaney	Paycheck	560.84
04/09/2024	Delaney, Jody-vendor	Reimbursement for Story Hour	35.00
04/09/2024	DEMCO	Library Office Supplies INV # 7455573	60.67
04/09/2024	Acentek-Library	INV 12775435 -Library Phone-April 2024	142.74
04/09/2024	Chris Cota-Vendor	Library Cleaning-March 2024	40.00
04/09/2024	Baker & Taylor	Acct L5178052-Books ordered March 2024	268.81
04/09/2024	Waukon Standard Newspaper	Library Annual Subscription	46.00
04/09/2024	Harpers Ferry Library	Reimbursement from city for internet upgrade-April 2024	45.00
04/15/2024	Jason S Sullivan	Paycheck	407.69
04/15/2024	Kelli L Melcher	Paycheck	1,460.78
04/15/2024	Michael D Whalen	Paycheck	811.53
04/15/2024	Paul J Deason	Paycheck	1,343.40
04/15/2024	Shelby Schwartz	Paycheck	446.35

04/19/2024	Jerry C Valley	Mileage to Sheriff Office for Emergency Management Meeting	24.00
04/22/2024	City of Harpers Ferry	Transfer from Sewer Checking to Revenue Bond Sinking Savings	6,333.00
04/22/2024	City of Harpers Ferry	Transfer from Sewer Checking to Revenue Bond Sinking Savings	375.00
04/29/2024	Jason S Sullivan	Paycheck	407.69
04/29/2024	Kelli L Melcher	Paycheck	1,460.78
04/29/2024	Michael D Whalen	Paycheck	1,033.26
04/29/2024	Paul J Deason	Paycheck	1,312.47
04/29/2024	Shelby Schwartz	Paycheck	504.12
04/29/2024	IPERS	03301	2,813.86
04/29/2024	United States Treasury	42-1076054	3,915.94
04/29/2024	Iowa Department of Revenue and Finance	69-0424458-001	504.00
04/30/2024	US Post Office	Sewer/water sample	70.30
04/30/2024	People's State Bank	Service Charge	25.52
05/03/2024	Michael D Whalen	Reimburement for flowers purchased for city	76.08
05/03/2024	People's State Bank	Bank charge for cancelled check #3851- lost in mail	30.00
05/03/2024	Iowa Codification	INV 2024-IC-0009; July 2024 Supplement Ord. No. 332 to 336	188.00
05/13/2024	Village Farm & Home - L	INV 68892 - Potting Soil, 50lb grass seed, red mulch	231.91
05/13/2024	Portside One Stop	INV 29096- gas for city truck	146.00
05/13/2024	Waukon Standard Newspaper	INV WS213735- Notice of hearing for proposed budget 24/25, WS213736- Special meeting minutes Pro...	215.08
05/13/2024	Allamakee-Clayton Electric	Electrical Bills for April 2024	2,633.39
05/13/2024	Decorah Tech, LLC	INV 8626 Server monthly cleanup, tuneup & patching, toner cartridge	377.39
05/13/2024	Acentek - City	INV 12801568 Telephone for May 2024	65.09
05/13/2024	Cunningham Hardware	INV 2404-204951 - key, 21" vaughn superbar, 24" wrecking bar, INV2405-206517 - 15M Weed and Feed	348.93
05/13/2024	MYERS-COX COMPANY	Invoice580022- Janitorial Products for City Hall	1,047.72
05/13/2024	Bruening Rock Products, Inc	Rock-INV 320415, 320493	446.08
05/13/2024	Allamakee County Sheriff	INV april2024B-Contract law enforcement for April 2024	2,500.00
05/13/2024	Microbac Laboratories, Inc	Lab Analysis/Sewer Testing-INV NT2403270, NT2403521, WL2401238, NT240329	297.00
05/13/2024	Dalaco	Inv 36546 - 3-60 grade rebar 20' length	15.00

05/13/2024	Riverland Expressions	INV303486- City Employee Shirts/Sweatshirts	211.94
05/13/2024	Speedee	INV 1008328, 1010161, 1013869, 1015933-Shipping for sewer samples	88.96
05/13/2024	Swartz Law Firm, PLLC	INV 2721 Emails regarding unpaid utility bill	247.50
05/13/2024	Howard Jones	Cut down and clean up trees in city- Delphay Bro's Marina, Depot Street, Greeley Street	750.00
05/13/2024	Elan Financial Services	Acct xx6293-April pymt-cell phone, Google Suite, Garage shop lights, Oxygen regulator tank guage...	1,228.35
05/13/2024	Jason S Sullivan	Paycheck	407.69
05/13/2024	Kelli L Melcher	Paycheck	1,460.78
05/13/2024	Michael D Whalen	Paycheck	1,067.07
05/13/2024	Paul J Deason	Paycheck	1,343.40
05/13/2024	Shelby Schwartz	Paycheck	430.52
05/13/2024	Town & Country Sanitation Inc	ID 481411111402; May 1-31 240 Garbage/Recycle	4,320.00
			44,983.93

Motion by Diggins, second by Kaepfel to approve the American Legion Auxiliary parade request for Memorial Day, May 27<sup>th</sup>, 2024, at 10:00 am. The parade route will be the same as in previous years. Roll Call Vote: Ayes: Garin, Walker, Kaepfel, Diggins. Nays: None. Motion was carried.

Motion by Diggins, second by Walker to approve the purchase of a pitching machine for Harpers Ferry Little League. Roll Call Vote: Ayes: Diggins, Walker, Kaepfel, Garin. Nays: None. Motion was carried.

Upon motion by Kaepfel, second by Garin the following Resolution was approved:

Resolution 502 – Investment Policy

Roll Call Vote: Ayes: Kaepfel, Diggins, Garin, Walker. Nays: None. Motion was carried.

Upon motion by Walker, second by Diggins the following Resolution was approved:

Resolution 503 – Naming Depositories

Roll Call Vote: Ayes: Walker, Kaepfel, Garin, Diggins. Nays: None. Motion was carried.

Upon motion by Garin, second by Kaepfel the following Resolution was approved:

Resolution 504 – Petty Cash

Roll Call Vote: Ayes: Garin, Kaepfel, Diggins, Walker. Nays: None. Motion was carried.

Upon motion by Kaepfel, second by Walker the following Resolution was approved:

Resolution 505 – Credit Card Policy

Roll Call Vote: Ayes: Diggins, Walker, Garin, Kaepfel. Nays: None. Motion was carried.

Miscellaneous: None.

Motion by Diggins, second by Kaepfel to adjourn the meeting. Roll Call Vote: Ayes: Walker, Garin, Kaepfel, Diggins. Nays: None. Motion was carried.

*Jerry Valley*

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Jerry Valley, Mayor

*Kelli Melcher*

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Kelli Melcher, City Clerk