March 10, 2025

The Harpers Ferry City Council met on Monday, March 10th at 1:00 p.m. The meeting was held at City Hall. Mayor Jerry Valley presided over the meeting. Council members in attendance were Daren Kaeppel, Alan Garin, Tom Diggins, Russ Walker, and Kenny Barta. Minutes were recorded by Kelli Melcher, City Clerk.

Public Comments: Sue Palmer asked the Council and Mayor to introduce themselves.

Motion made by Barta, second by Diggins to approve the Consent Agenda, the February 6, 2025 Budget Workshop Meeting Minutes, the February 10, 2025 Council Meeting Minutes, the Treasurer Report ending February 28, 2025, and approval of the payment of claims. Mayor Jerry Valley made an amendment to the agenda by correcting the meeting minutes from year 2024 to 2025. Roll Call Vote: Ayes: Garin, Walker, Kaeppel, Diggins, Barta. Noes: None. Motion was carried.

Funds	Claims Paid	Revenues Received	Fund Totals
General Fund	$11,829.31	$8,939.31	$686,698.10
Garbage	$4,633.96	$0	$79,216.51
Library	$1,820.22	$4,384.78	$46,802.40
Hotel/Motel	$0	$0	$14,041.55
Road Use	$3,372.04	$2,239.37	$4,156.01
Local Options	$0	$2,484.36	$32,958.85
Debt Service	$0	$0	$0
ARPA Funds	$0	$0	$0
Sewer Operations	$12,114.96	$0.00	$154,998.04
Sewer Rev Bond Sink	$0	$6,333.00	$95,407.00
Sewer Revenue Surplus	$0	$375.00	$43,619.04
Capital Project – Sewer Upgrade	$0	$0	$0

Claims Paid:

Date	Name	Memo	Credit
02/11/2025	Christine Cota	Paycheck	289.17
02/11/2025	Dianne L Nation	Paycheck	140.60
02/11/2025	Jody Delaney	Paycheck	641.45
02/11/2025	Harpers Ferry Library	Reimbursement from city for internet upgrade- February 2025	45.00
02/11/2025	Baker & Taylor	Acct L5178052-Books ordered January 2024	197.02
02/11/2025	AcenTek-Library	INV 12911110 -Library Phone-February 2025	143.60
02/11/2025	Chris Cota (Vendor)	Library Cleaning-January 2025	40.00
02/11/2025		Bank transfer from Checking to IPAIT	100,000.00
02/14/2025	Jason S Sullivan	Paycheck	409.95
02/14/2025	Kelli L Melcher	Paycheck	1,544.05
02/14/2025	Paul J Deason	Paycheck	1,398.25
02/14/2025	Shelby Schwartz	Paycheck	522.29

02/19/2025	Jerry C Valley	Mileage to Court House for Assessor and EMA Meeting	22.00
02/24/2025	City of Harpers Ferry	Transfer from Sewer Checking to Revenue Bond Sinking Savings	6,333.00
02/24/2025	City of Harpers Ferry	Transfer from Sewer Checking to Revenue Bond Sinking Savings	375.00
02/25/2025	IPERS	03301	1,765.11
02/25/2025	United States Treasury	42-1076054	2,426.16
02/25/2025	Iowa Department of Revenue and Finance	69-0424458-001	365.00
02/28/2025		Service Charge	6.00
03/03/2025	Jason S Sullivan	Paycheck	409.95
03/03/2025	Kelli L Melcher	Paycheck	1,544.05
03/03/2025	Paul J Deason	Paycheck	1,398.25
03/03/2025	Shelby Schwartz	Paycheck	420.88
03/10/2025	Decorah Tech	INV 9439 Server monthly cleanup, tuneup & patching, Toner Cartridgex2, Toner replacement, scanne...	1,504.78
03/10/2025	Town & Country Sanitation Inc	ID 481411111402; March 1-31 240 Garbage/Recycle	4,320.00
03/10/2025	AcenTek-City	INV 13057501 Telephone for March 2025	49.17
03/10/2025	Mulgrew Oil Co	Account # 29040976 - Diesel	409.96
03/10/2025	Waukon Standard Newspaper	INV WS267787 Ordinance No 339, WS267788 Budget Workshop Feb 6 Meeting Minutes, WS267789 Feb 10 M...	153.72
03/10/2025	Cunningham Hardware	INV 2502-226997 Yellow paint, sanding disc, paint brush (for sign at tillinghast)	57.14
03/10/2025	LnM Truck & Trailer Repair, LLC	Invoice 9766 - Shop Labor, Water Pump, Turbo Clamp	786.45
03/10/2025	Allamakee County Sheriff	INV FEB2025A -Contract law enforcement for February 2025	2,500.00
03/10/2025	Microbac Laboratories, Inc	Lab Analysis/Sewer Testing- INV NT2501038, NT2501143, NT2501277, NT2501635	510.50
03/10/2025	AgVantage FS	ID 4006249, 578.600 gl at city hall/library	682.75
03/10/2025	Iowa Assoc of Municipal Utilities	INV # 32124 - 2025-2026 Water Member Dues March 25-Feb 26	680.00
03/10/2025	Spee-Dee	INV 1173630, 1176141,	90.80

		1179221-Shipping for sewer samples	
03/10/2025	Elan Financial Services	Acct xx6293-February pymt-cell phone, Google Suite, Prime Membership, Office Supplies, Buoy Clip...	621.78
03/10/2025	Office of Auditor of State	Periodic exam fees for FY 2024	1,500.00
03/10/2025	Office of Auditor of State	Billing for Annual Examination Services Performed for FY Ending June 30, 2023	9,242.08
03/10/2025	Allamakee-Clayton Electric	Electrical Bills for February 2025	3,137.82
03/10/2025	Anderson Law Office	Statement # 140040 Emails regarding sidewalk ordinance, conveyance of city owned property, propo...	275.00
			146,958.73

Motion by Kaeppel, second by Walker to approve the sign permit application for 422 Chestnut Street. Roll Call Vote: Ayes: Diggins, Garin, Barta, Kaeppel, Walker. Noes: None. Motion was carried.

Motion by Garin, second by Diggins to approve Barry's Mini Mart Class B Retail Alcohol License application with the State of Iowa. Roll Call Vote: Ayes: Kaeppel, Barta, Walker, Garin, Diggins. Noes: None. Motion was carried.

Motion by Kaeppel, second by Garin to approve the Harpers Ferry Fire Department Special Class C Retail Alcohol License, with Outdoor Service application with the State of IA pending dramshop approval. Roll Call Vote: Ayes: Walker, Barta, Garin, Kaeppel, Diggins. Noes: None. Motion carried.

Motion by Kaeppel, second by Walker to approve the request by the fire department to close Olive Street between 2nd and 3rd St, and the alley to the east of the fire station on April 12, 2025, for their Wild Game Feed. Roll Call Vote: Ayes: Diggins, Garin, Kaeppel, Walker, Barta. Noes: None. Motion carried.

The location of the new playground equipment at the ball diamond was discussed. The Council will review the locations and revisit this at the next Council meeting.

Miscellaneous: Larry Darling suggested placing crosswalks on Chestnut Street. Mayor Jerry Valley informed the Council and the public in attendance that Jason Gearhart, Iowa House Representative, will be at City Hall for a Legislative Forum on Friday March 14, 2025, at 10:00am.

Motion by Walker, second by Diggins to go into closed session to discuss the sale of 3 city owned parcels on 1st Street. Roll Call Vote: Ayes: Walker, Garin, Diggins, Barta, Kaeppel. Noes: None. Motion was carried.

Motion made by Barta, second by Garin to come out of closed session. Roll Call Vote: Ayes: Diggins, Garin, Kaeppel, Barta, Walker. Noes: None. Motion was carried.

Motion by Diggins, second by Walker to adjourn the meeting. Roll Call Vote: Ayes: Kaeppel, Garin, Barta, Diggins, Walker. Noes: None. Motion was carried.

Jerry Valley

Jerry Valley, Mayor

Kelli Melcher

Kelli Melcher, City Clerk