June 9, 2025

The Harpers Ferry City Council met on Monday, June 9, 2025, at 1:00 p.m. The meeting was held at City Hall. Mayor Jerry Valley presided over the meeting. Council members in attendance were Daren Kaeppel, Tom Diggins, and Alan Garin, Kenny Barta, and Russ Walker. Minutes were recorded by Kelli Melcher, City Clerk.

Public Comments: None.

Motion was made by Diggins, second by Barta to approve the Consent Agenda, Minutes of the May 12, 2025, City Council meeting, the Treasurer Report ending May 31, 2025, and approval of payment of claims. Roll Call Vote: Ayes: Garin, Kaeppel, Diggins, Walker, Barta. Nays: None. Motion was carried.

Funds	Claims Paid	Revenues Received	Fund Totals
General Fund	$40,107.13	$29,889.34	$750,441.25
Garbage	$4,613.32	$0	$100,586.89
Library	$1,625.15	$82.37	$47,062.52
Hotel/Motel	$0	$510.14	$15,668.81
Road Use	$2,428.20	$2,498.94	$3,986.56
Local Options	$7,191.05	$3,299.51	$34,082.23
Debt Service	$0	$0	$0
ARPA Funds	$0	$0	$0
Sewer Operations	$23,424.15	$0	$148,152.08
Sewer Rev Bond Sink	$0	$6,333.00	$114,406.00
Sewer Revenue Surplus	$0	$375.00	$44,872.85
Capital Project – Sewer Upgrade	$0	$0	$0

Claims Paid:

Date	Name	Memo	Credit
05/13/2025	Christine Cota	Paycheck	206.54
05/13/2025	Dianne L Nation	Paycheck	140.60
05/13/2025	Jody Delaney	Paycheck	526.56
05/13/2025	Baker & Taylor	Acct L5178052-Books ordered April 2025	274.45
05/13/2025	AcenTek-Library	INV 13100612 -Library Phone-May 2025	143.93
05/13/2025	Chris Cota (Vendor)	Library Cleaning-April 2025	40.00
05/21/2025	Allamakee County Recorder	Recording Fee for Sloan/Peiffer Documents -City Clerk Certification (10 pages $52.00) and Quit C...	86.00
05/21/2025	Howard Jones	INV 255215 Top out cut down three red oak trees, clean up brush and haul away	1,500.00
05/22/2025	Kelli L Melcher	Mileage to Waukon to Recorders Office and back to Harpers on 5/21/2025	22.00
05/22/2025	City of Harpers Ferry	Transfer from Sewer Checking to Revenue Bond Sinking Savings	6,333.00
05/22/2025	City of Harpers Ferry	Transfer from Sewer Checking to Revenue Bond Sinking Savings	375.00
05/23/2025	Jason S Sullivan	Paycheck	409.95
05/23/2025	Kelli L Melcher	Paycheck	1,544.05

05/23/2025	Shelby Schwartz	Paycheck	464.62
05/23/2025	Michael D Whalen	Paycheck	1,000.19
05/23/2025	Paul J Deason	Paycheck	1,398.25
05/28/2025	IPERS	03301	2,181.26
05/28/2025	United States Treasury	42-1076054	3,103.94
05/28/2025	Iowa Department of Revenue and Finance	69-0424458-001	360.00
05/29/2025	Park Planet	Invoice IN25-1468 - 68' x 32' @ 12" Wood Fiber and Installation of Wood Fiber, Invoice IN25-1469...	18,677.00
05/30/2025	Peoples State Bank	Service Charge	6.00
06/09/2025	Village Farm & Home (Lansing)	INV 80275 - Quikrete	131.76
06/09/2025	Otting Water Treatment	Account #81356- Bottle Water	18.75
06/09/2025	AcenTek-City	INV 13163565 telephone for June 2025	57.09
06/09/2025	Allamakee County Sheriff	INV MAY2025C -Contract law enforcement for May 2025	2,500.00
06/09/2025	Decorah Tech	INV 9692 Server monthly cleanup, tuneup & patching	225.00
06/09/2025	Town & Country Sanitation Inc	ID 481411111402; June 1- 30 240 Garbage/Recycle	4,320.00
06/09/2025	Village Farm & Home (Waukon)	INV 2505-188245 6' T-Posts, Safety Fence, INV 2505-190093 Cement	247.04
06/09/2025	Cunningham Hardware	INV 2505-233250 - Hole Auger Rental	40.00
06/09/2025	Iowa One Call	INV 271382 -Monthly locate fees January - April 2025	18.00
06/09/2025	Midwest Patch	INV 3726 - (35) High Performance Patch, Trip Charge	630.00
06/09/2025	Lansing Hardware	INV 161908 - Fertilizer, Mulch, Top Soil	192.77
06/09/2025	Microbac Laboratories, Inc	Lab Analysis/Sewer Testing-INV NT2503824, NT2504149, NT2504547	315.20
06/09/2025	Anderson Law Office	Statement # 141927 Emails regarding vacation and conveyance, notice of public hearing, affidavit...	1,200.00
06/09/2025	Ken's Window Cleaning	Inv 3007-45 Window Cleaning Outside and Inside	110.00
06/09/2025	RC Tire & Trucking	INV 54073-tube and labor	13.00
06/09/2025	TJ's Fencing	Invoice 27432 - Posts for Ballfield	489.85
06/09/2025	Spee-Dee	INV 1244988, 1248634, 1251214 -Shipping for sewer samples	67.73
06/09/2025	Portside One Stop	INV 41096 gas for city truck	158.03
06/09/2025	Elan Financial Services	Acct xx6293-May pymt-cell phone, Google Suite, Prime Membership, Starlink Monthly Subscription, ...	1,514.02
06/09/2025	Bodensteiner Implement	PO # 11036888- John Deere Z997R, John Deere X750	2,000.00
06/09/2025	Fahrner Asphalt Sealers	INV - Vine Street, Cook Street, Fourth Street, Orange Street	39,700.90
06/09/2025	Jason S Sullivan	Paycheck	409.95
06/09/2025	Kelli L Melcher	Paycheck	1,544.05
06/09/2025	Shelby Schwartz	Paycheck	413.91

06/09/2025	Michael D Whalen	Paycheck	631.46
06/09/2025	Paul J Deason	Paycheck	1,382.43
06/09/2025	Carquest - Lansing	INV 5826-186245 Generac Oil Filter	49.98
06/09/2025	Anderson Law Office	Statement # 142432 Phone conference with Jerry and Kelli regarding amending City Code for setbac...	175.00
06/09/2025	Mid-American Research	Invoice 0850436-IN ZAP Wasp and Hornet Killer	176.08
06/09/2025	Waukon Standard Newspaper	INS WS283287 - May 1st Special Meeting Minutes, WS284346 Ordninance 340, WS284347 May 12 Meeting...	165.37
06/09/2025	Allamakee-Clayton Electric	Electrical Bills for May 2025	3,352.71
			101,043.42

Motion by Kaeppel, second by Walker to approve the bi-annual contribution of $2,350.00 to the Dolores Tillinghast Memorial Library. Roll Call Vote: Ayes: Kaeppel, Walker, Diggins, Barta, Garin. Nays: None. Motion carried.

Motion by Barta, second by Garin to approve the route for the Firecracker 5K. Roll Call Vote: Ayes: Barta, Diggins, Garin, Walker, Kaeppel. Nays: None. Motion carried.

Motion by Walker, second by Diggins to approve the request for variance at 210 S 2nd Street Federspiel Court Lot #7. Roll Call Vote: Ayes: Diggins, Garin, Kaeppel, Barta, Walker. Nays: None. Motion was carried.

Motion by Barta, second by Walker to approve the purchase of playground equipment for Tillinghast Park. Roll Call Vote: Ayes: Walker, Kaeppel, Garin, Diggins, Barta. Nays: None. Motion was carried.

Motion by Garin, second by Diggins to approve Portside One Stop Iowa Retail Cigarette/Tobacco/Nicotine/Vapor application for the period July 1, 2025 - June 30, 2026. Roll Call Vote: Ayes: Garin, Barta, Kaeppel, Walker, Diggins. Nays: None. Motion carried.

Motion by Kaeppel, second by Barta to approve Barry's Mini Mart Iowa Retail Cigarette/Tobacco/Nicotine/Vapor application for the period July 1, 2025 - June 30, 2026. Roll Call Vote: Kaeppel, Walker, Diggins, Barta, Garin. Nays: None. Motion carried.

Upon motion by Diggins, second by Garin the following Resolution was approved:

Resolution No. 524 – Resolution Setting the Salaries for the Employees of the City of Harpers Ferry for Fiscal Year 2025/2026

Roll Call Vote: Ayes: Diggins, Garin, Kaeppel, Barta, Walker. Nays: None. Motion was carried.

Upon motion by Walker, second by Barta the following Resolution was approved:

Resolution No. 525 – Resolution Authorizing the City Clerk to Transfer Funds (Sewer)

Roll Call Vote: Ayes: Garin, Barta, Diggins, Walker, Kaeppel. Nays: None. Motion was carried.

Upon motion by Garin, second by Kaeppel the following Resolution was approved:

Resolution No. 526 – Resolution Authorizing the City Clerk to Transfer Funds (Library)

Roll Call Vote: Ayes: Walker, Kaeppel, Garin, Barta, Diggins. Nays: None. Motion was carried.

Upon motion by Kaeppel, second by Diggins the following Resolution was approved:

Resolution No. 527 – Resolution Amending Personnel Policies and Procedures

Roll Call Vote: Ayes: Kaeppel, Diggins, Walker, Barta, Garin. Nays: None. Motion was carried.

Upon motion by Walker, second by Garin the reading of the following Ordinance was approved.

Ordinance 341, An Ordinance to Amend Chapter 155, Building Regulations, Regarding Setback Requirements for Townhouses

Roll Call Vote: Ayes: Barta, Diggins, Kaeppel, Garin, Walker. Nays: None. Motion was carried.

Upon motion by Barta, second by Diggins the 2nd and Final readings of Ordinance 341 were waived and the Ordinance was passed. Roll Call Vote: Ayes: Garin, Walker, Diggins, Barta, Kaeppel. Nays: None.

Miscellaneous: Councilmember Kenny Barta asked at the request of the owners of River Run Pub and Grub about the renewal of their liquor license. It is due for renewal in August and will be reviewed at the council meeting in July. Mayor Jerry Valley informed the council that a property owner was supposed to bring in a dumpster last week to start the removal of a residence but has yet to do so. At the July Council meeting it will be discussed to clean up other properties within the city.

Motion by Barta, second by Walker to adjourn the meeting. Roll Call Vote: Ayes: Walker, Barta, Garin, Kaeppel, Diggins. Nays: None. Motion carried.

Jerry Valley

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Jerry Valley, Mayor

Kelli Melcher

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Kelli Melcher, City Clerk