November 10, 2025

The Harpers Ferry City Council met on Monday, November 10th at 1:00 p.m. The meeting was held at City Hall. Mayor Jerry Valley presided over the meeting. Council members in attendance were Daren Kaeppel, Alan Garin, Kenny Barta and Tom Diggins. Minutes were recorded by Kelli Melcher, City Clerk.

Public Comments: None.

Motion was made by Diggins, second by Barta to approve the Consent Agenda, October 13, 2025, Minutes, the Treasurer Report ending October 31, 2025, and approval of the payment of claims. Roll Call Vote: Ayes: Garin, Kaeppel, Barta, Diggins. Nays: None. Motion was carried.

Funds	Claims Paid	Revenues Received	Fund Totals
General Fund	$17,322.33	$120,107.89	$786,420.33
Garbage	$21,690.67	$73.62	$87,952.51
Library	$1,693.75	$5,831.82	$49,591.70
Hotel/Motel	$0.00	$1,449.96	$17,386.42
Road Use	$1,951.69	$2,479.39	$8,654.55
Local Options	$1,270.98	$3,251.88	$47,805.57
Sewer Operations	$11,671.04	$174.57	$165,194.02
Sewer Rev Bond Sink	$0.00	$6,333.00	$70,147.00
Sewer Revenue Surplus	$0	$375.00	$47,014.15

Claims Paid:

Date	Name	Memo	Credit
10/14/2025	Christine Cota	Paycheck	129.08
10/14/2025	Dianne L Nation	Paycheck	185.11
10/14/2025	Jody Delaney	Paycheck	784.13
10/14/2025	Baker & Taylor	Acct L5178052-Books ordered September 2025	134.32
10/14/2025	AcenTek-Library	INV 13269204 -Library Phone-October 2025	43.45
10/14/2025	Chris Cota (Vendor)	Library Cleaning-September 2025	40.00
10/17/2025	Elan Financial Services	Acct xx6293-Sept pymt-cell phone, Google Suite, Prime Membership, Office Supplies, Operating Sup...	867.08
10/22/2025	City of Harpers Ferry	Transfer from Sewer Checking to Revenue Bond Sinking Savings	6,333.00
10/22/2025	City of Harpers Ferry	Transfer from Sewer Checking to Revenue Bond Sinking Savings	375.00
10/27/2025	Jason S Sullivan	Paycheck	443.67
10/27/2025	Kelli L Melcher	Paycheck	1,655.74
10/27/2025	Michael D Whalen	Paycheck	257.09
10/27/2025	Paul J Deason	Paycheck	1,483.52
10/27/2025	Shelby Schwartz	Paycheck	436.51

10/28/2025	Anderson Law Office	INV 144128 - Draft notice to McMahon to remove ice cream machine structure, email to Kelli regar...	675.00
10/29/2025	IPERS	03301	1,914.45
10/29/2025	United States Treasury	42-1076054	2,664.82
10/29/2025	Iowa Department of Revenue and Finance	69-0424458-001	398.00
10/30/2025	Howard Jones	Invoice 255225 Top out, cut down one pine tree on Greeley Ave and haul away, Invoice 255226 Top ...	325.00
10/31/2025		Service Charge	25.64
11/05/2025	Elan Financial Services	Acct xx6293-October pymt-Google Suite, Prime Membership, Office Supplies, Light bulbs for Libra...	290.23
11/10/2025	Nelson Ace Hardware	Rental for lift to clean gutters	377.16
11/10/2025	Decorah Tech	INV 10229 Server monthly cleanup, tune up and patching, QuickBooks troubleshooting, Troubleshoo...	412.50
11/10/2025	Cunningham Hardware	INV 2511-243413 Windshield wash and 8 keys for new door at tillinghast park	34.01
11/10/2025	Otting Water Treatment	Account #81356- Bottle Water and salt	31.25
11/10/2025	AcenTek-City	INV 13302148 telephone for November 2025	56.10
11/10/2025	Iowa Rural Water Association	IRWA Dues Membership - Jan 1, 2026-Dec 31, 2026	315.00
11/10/2025	Joe Mohn	Replace door at Tillinghast Park and materials	704.08
11/10/2025	Allamakee County Sheriff	INV OCT2025c -Contract law enforcement for October 2025	2,500.00
11/10/2025	Microbac Laboratories, Inc	Lab Analysis/Sewer Testing-INV NT2509466, NT2509550, NT2509802, NT2510219, NT2510314	444.50
11/10/2025	Mid-American Research	Invoice 0861434-IN - Black Gloves	55.59
11/10/2025	Waukon Standard Newspaper	INV WS311226 October 13, 2025 Regular Council Meeting Minutes	94.84
11/10/2025	Kelli L Melcher	Paycheck	1,655.74
11/10/2025	Shelby Schwartz	Paycheck	359.76
11/10/2025	Jason S Sullivan	Paycheck	443.67
11/10/2025	Paul J Deason	Paycheck	1,483.52
11/10/2025	Spee-Dee	INV 1336500, 1341829, 1344260, 1347809 Shipping for sewer samples	113.58

11/10/2025	Allamakee-Clayton Electric	Electrical Bills for October 2025	3,345.96
11/10/2025	Russ Walker	Paycheck	36.90
			31,925.00

Corey Snitker, Emergency Management Coordinator reviewed the Allamakee Hazard Mitigation Plan.

Motion by Garin, seconded by Diggins, to deny the request to plant trees on Olive Street due to insufficient space and concerns about the trees' overall growth. Roll Call Vote: Ayes: Barta, Kaeppel, Diggins, Garin. Nays: None. Motion carried.

Motion by Barta, second by Garin to approve the renewal of Portside One Stop's LE0003817, Class E Liquor License and Living Quarters. Roll Call Vote: Ayes Kaeppel, Garin, Diggins, Barta. Nays: None. Motion carried.

Motion by Kaeppel, second by Diggins to approve the insurance quote from Assured Partners Insurance Company utilizing Employers Mutual for $23,842.00 annually. Roll Call Vote: Ayes: Diggins, Garin, Kaeppel, Barta. Nays: None. Motion was carried.

Upon motion by Barta, second by Garin the reading of the following Ordinance was approved.

> Ordinance 344 – An Ordinance Amending the Code of Ordinances of the City of Harpers Ferry, Iowa 2019m By Revising Solid Waste Collection Fees for Residential Premises

Roll Call Vote: Ayes: Barta, Diggins, Kaeppel, Garin. Nays: None. Motion was carried.

Upon motion by Diggins, second by Kaeppel, the 2nd and Final readings of Ordinance 344 were waived and the Ordinance was passed. Roll Call Vote: Ayes: Garin, Diggins, Barta, Kaeppel. Nays: None.

Upon motion by Kaeppel, second by Barta the reading of the following Ordinance was approved.

> Ordinance 345 – An Ordinance Amending the City Code Chapter 7 – Fiscal Management, Section 7.05(5) Regarding Notice Required of Hearing on Proposed Budget

Roll Call Vote: Ayes: Kaeppel, Diggins, Barta, Garin. Nays: None. Motion was carried.

Upon motion by Diggins, second by Garin, the 2nd and Final readings of Ordinance 345 were waived and the Ordinance was passed. Roll Call Vote: Ayes: Garin, Diggins, Barta, Kaeppel. Nays: None.

Motion by Barta, second by Diggins to accept the resignation of Russ Walker and to fill the vacant council position by appointment. The position will be published as required by law and applications will be accepted at city hall until 12:00 p.m. on Thursday, December 4, 2025. Roll Call Vote: Ayes: Barta, Garin, Diggins, Kaeppel. Nays: None. Motion was carried.

Miscellaneous: None.

Motion by Barta, second by Kaeppel to adjourn the meeting. Roll Call Vote: Ayes: Garin, Kaeppel, Barta, Diggins. Nays: None. Motion was carried.

Kelli Melcher _____
Kelli Melcher, City Clerk

Jerry Valley _____
Jerry Valley, Mayor