June 11, 2026

The Harpers Ferry City Council met on Thursday, June 11, 2026, at 1:00 p.m. The meeting was held at City Hall. Mayor Jerry Valley presided over the meeting. Council members in attendance were Daren Kaeppel, Tom Diggins, and Alan Garin, and Sandi Riha. Kenny Barta was absent. Minutes were recorded by Kelli Melcher, City Clerk.

Public Comments: A resident questioned if a letter from a citizen of Harpers Ferry to the railroad company would help with the request to repair the railroad crossing at Jefferson Ave. Mayor Jerry Valley informed the resident that we had reached out to them in 2025, and no repairs have taken place. He stated he may attempt to get ahold of the railroad master regarding this matter.

Motion was made by Riha, second by Kaeppel to approve the Consent Agenda, Minutes of the May 12, 2026, City Council meeting, the Treasurer Report ending May 31, 2026, and approval of payment of claims. Roll Call Vote: Ayes: Garin, Kaeppel, Diggins, Riha. Nays: None. Motion was carried.

Funds	**Claims Paid**	**Revenues Received**	**Fund Totals**
General Fund	$17,428.96	$18,627.79	$831,207.74
Garbage	$12,589.04	$0.00	$103,558.53
Library	$1,548.61	$4,587.25	$50,089.63
Hotel/Motel	$1,799.00	$234.38	$18,858.69
Road Use	$2,129.61	$2,956.03	$8,578.62
Local Options	$2,848.13	$3,400.04	$66,119.26
Sewer Operations	$11,616.55	$0.00	$165,573.66
Sewer Rev Bond Sink	$0.00	$6,333.00	$114,478.00
Sewer Revenue Surplus	$0.00	$375.00	$49,905.07

Claims Paid:

Date	Name	Memo	Credit
05/13/2026	Anderson Law Office	INV 148668	50.00
05/22/2026	Jason S Sullivan	Paycheck	443.67
05/22/2026	Kelli L Melcher	Paycheck	1,655.74
05/22/2026	Paul J Deason	Paycheck	1,483.52
05/22/2026	Shelby Schwartz	Paycheck	491.05
05/22/2026	Michael D Whalen	Paycheck	889.99
05/22/2026	City of Harpers Ferry	Transfer from Sewer Checking to Revenue Bond Sinking Savings	6,333.00
05/22/2026	City of Harpers Ferry	Transfer from Sewer Checking to Revenue Bond Sinking Savings	375.00
05/27/2026	IPERS	03301	2,154.92
05/27/2026	United States Treasury	42-1076054	3,052.56
05/27/2026	Iowa Department of Revenue and Finance	69-0424458-001	389.00
05/29/2026	Peoples State Bank	Service Charge	6.00
06/08/2026	Jason S Sullivan	Paycheck	443.67

06/08/2026	Kelli L Melcher	Paycheck	1,655.74
06/08/2026	Michael D Whalen	Paycheck	658.41
06/08/2026	Shelby Schwartz	Paycheck	443.11
06/08/2026	Paul J Deason	Paycheck	1,483.52
06/09/2026	Christine Cota	Paycheck	258.18
06/09/2026	Dianne L Nation	Paycheck	107.17
06/09/2026	Jody Delaney	Paycheck	427.23
06/09/2026	Dragonfly Books	Books Ordered in May 2026	415.46
06/09/2026	AcenTek-Library	INV 13476487- Library Phone-June 2026	43.94
06/09/2026	Chris Cota (Vendor)	Library Cleaning-May 2026	40.00
06/09/2026	Caitlin Nolan	Cookies and Drinks June 20th in Library	135.00
06/09/2026	Jody Delaney (Vendor)	Reimbursement for plants	64.18
06/11/2026	Elan Financial Services	Acct xx6293- May pymt- Google Suite, Prime Membership,Pauls Cellphone, Internet, Office Supplies...	557.32
06/11/2026	Barry's Mini Mart	INV 899289-Fuel for city truck, misc.	363.01
06/11/2026	Portside One Stop	INV 53096 gas for city truck	212.01
06/11/2026	Decorah Tech	INV 11015 Server monthly cleanup, tune up and patching, Drop off and install toner, updates and ...	742.86
06/11/2026	Waukon Standard Newspaper	INV WS349798 May Meeting Minutes	131.52
06/11/2026	AcenTek-City	INV 13477579 telephone for June 2026	56.28
06/11/2026	Ken's Window Cleaning	Inv 7842-29 Window Cleaning Inside Outside	120.00
06/11/2026	Lansing Hardware	Invoice 173763 Mulch, Fertilizer, Top Soil, Edging Yard and Garden	69.89
06/11/2026	Cunningham Hardware	INV 2605-254868 Paint and paint brush, INV 2606-255428 Paint and two paint brushes	231.43
06/11/2026	Iowa One Call	INV 281440 -Monthly locate fees January - April 2026	21.60
06/11/2026	West Side Waukon Lumber, Inc	INV 189636 - 10 bags of field chalk	159.90
06/11/2026	Bruening Rock Products, Inc	Rock-INV 395815	122.10
06/11/2026	Microbac Laboratories, Inc	Lab Analysis/Sewer Testing-INV NT2603633, NT2603764, NT2603994, NT2604261	458.00
06/11/2026	Village Farm & Home (Lansing)	INV 29220 Grass Seed	19.99
06/11/2026	Myers-Cox Company	Invoice 624611- Janitorial Products for City Hall	672.48

06/11/2026	Electric Pump	INV 038704 Hydromatic pump seal fail - replaced wire on dialer face	2,952.00
06/11/2026	Anderson Law Office	INV 149186 - Respond to email regarding pergola and building permit	50.00
06/11/2026	Allamakee-Clayton Electric	Electrical Bills for May 2026	3,576.47
06/11/2026	Allamakee County Sheriff	INV MAY2026b -Contract law enforcement for May 2026	2,500.00
06/11/2026	Spee-Dee	INV 1467790, 1471884, 1473450 Shipping for sewer samples	98.72
06/11/2026	Republic Services	Invoice 0935-000190348 June 1-30 240 Garbage/Recycle and June 1-30 Seasonal Garbage/ Recycle	7,936.50
			44,552.14

Motion by Diggins, second by Garin to approve Mayor Valley's appointment of Sasha Richardson and Anita Krousie to the Harpers Ferry Library Board. Prior to the vote Mayor Valley thanked Karren Boot and Dorothy Delphey for their years of service on the library board. Roll Call Vote: Ayes: Riha, Kaeppel, Garin, Diggins. Nay: None. Motion was carried.

Motion by Kaeppel, second by Riha to approve the wage increase of the library staff pay wages. Roll Call Vote: Ayes: Diggins, Garin, Kaeppel, Riha. Nays: None. Motion was carried.

Motion by Kaeppel, second by Diggins to approve the bi-annual contribution of $2,350.00 to the Dolores Tillinghast Memorial Library. Roll Call Vote: Ayes: Kaeppel, Riha, Diggins, Garin. Nays: None. Motion carried.

Motion by Riha, second by Garin to approve the route for the Firecracker 5K. Roll Call Vote: Ayes: Diggins, Garin, Riha, Kaeppel. Nays: None. Motion carried.

Motion by Diggins, second by Kaeppel to approve two banners to be hung up on Chestnut Street for America's 250th/ Harpers Ferry 125th. Roll Call Vote: Ayes: Diggins, Garin, Kaeppel, Riha. Nays: None. Motion was carried.

Motion by Riha, second by Kaeppel to approve the quote from Stub Blacktopping & Trucking for blacktop on the alley at the fire station. Roll Call Vote: Ayes: Riha, Kaeppel, Garin, Diggins. Nays: None. Motion was carried.

Motion by Kaeppel, second by Garin to approve the request to plant two trees on the city right-of-way on 4th Street. Roll Call Votes: Ayes: Kaeppel, Riha, Diggins, Garin. Nays: None. Motion carried.

Motion by Kaeppel, second by Riha to approve the sign permit application for 112 N 3rd Street. Roll Call Vote: Ayes: Diggins, Garin, Kaeppel, Riha. Nays: None. Motion was carried.

Motion by Kaeppel, second by Diggins to approve the sign permit application for 422 Chestnut Street. Roll Call Vote: Ayes: Garin, Riha, Diggins, Kaeppel. Nays: None. Motion was carried.

Motion by Riha, second by Diggins to approve the agreement for Iowa Codification services to renew the City of Harpers Ferry Code of Ordinances book. Roll Call Vote: Ayes: Riha, Kaeppel, Garin, Diggins. Nays: None. Motion carried.

Motion by Diggins, second by Riha to approve Portside One Stop Iowa Retail Cigarette/Tobacco/Nicotine/Vapor application for the period July 1, 2026 - June 30, 2027. Roll Call Vote: Ayes: Garin, Kaeppel, Riha, Diggins. Nays: None. Motion carried.

Motion by Garin, second by Riha to approve Barry's Mini Mart Iowa Retail Cigarette/Tobacco/Nicotine/Vapor application for the period July 1, 2026 - June 30, 2027. Roll Call Vote: Ayes: Kaeppel, Riha, Diggins, Garin. Nays: None. Motion carried.

Upon motion by Riha, second by Diggins the following Resolution was approved:

Resolution No. 535 – Resolution Setting the Salaries for the Employees of the City of Harpers Ferry for Fiscal Year 2026/2027

Roll Call Vote: Ayes: Diggins, Garin, Kaeppel, Riha. Nays: None. Motion was carried.

Discussion took place regarding the building regulations ordinance and the request for variances that pertain to large portions of city right-of-way.

Miscellaneous: None.

Motion by Diggins, second by Riha to adjourn the meeting. Roll Call Vote: Ayes: Riha, Garin, Kaeppel, Diggins. Nays: None. Motion was carried.

Jerry Valley

_____

Jerry Valley, Mayor

Kelli Melcher

_____

Kelli Melcher, City Clerk